

## Edge Hill Students' Union - Active Policy List

Property of: Student Council

Next Meeting: 3/4/2019

To Note

| Reference      | Policy   | Body            | Proposer   | Lapse date                                | Staff Lead                 | Resolves & Results/Progress on Actions   |   |
|----------------|--|-----------------|--|---|----------------------------|--|---|
| EXEC201512-P01 | <b>Anonymous Marking Policy – Removing the straight, white and male mark</b> | Union Executive | Steven Rouke - Union President 2015-2016             | December 2018<br><br><b>POLICY LAPSED</b> | VP Academic Representation | <p>1.0 To promote and raise the awareness that anonymous marking should not just be used for exams but for all types of assessment where possible.</p> <p>2.0 To raise anonymous marking in all relevant opportunities, discussions, meetings and committees with the University.</p> <p>3.0 Lobby the University to introduce anonymous marking through all available channels, including but not limited to campaigning on the issue</p> | <p>LM:</p> <p>17/18 work to commit the University to anonymising marking is an ongoing priority campaign. See report for details.</p> <p>Met 2.0 at Academic Board 12/07, Assessment Literacies meeting 11/04, AQEC 18/04, and various informal meetings.</p> |
| EXEC201512-P03 | <b>Anti TEF Policy</b>   | Union Executive | Rosie McKenna – VP Academic Representation 2015/2016 | December 2018<br><br><b>POLICY LAPSED</b> | VP Academic Representation | <p>1.0 To openly oppose the TEF in this format due to:</p> <p>1.1 The links to rising tuition fees and</p> <p>1.2 The metrics that are being used to determine teaching excellence having no direct correlation with teaching excellence.</p> <p>2.0 To make sure that it is widely publicised to students how the TEF may impact them.</p>  | <p>2.0 was met in 2016.</p> <p>LM:</p> <p>Wherever relevant in the 7 national HE consultations I've led this year, we've opposed the TEF and advocated reforming HE funding without increasing fees.</p>  |

## Edge Hill Students' Union - Active Policy List

|                |                                 |  |   |   |   |   |   |
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|                |                                 |  |   |   |   | <p>3.0 To continue working with NUS on their work surrounding the TEF. As although they have to oppose it due to their own policy, they are doing work to support Students' Unions in engaging with the TEF and enabling us to constructively engage.</p> <p>4.0 We will constructively engage with the TEF in order to try and reduce harm and get a better deal for our students by any means we have available.</p> <p>5.0 To continue dialogue with the university on the TEF, always making our position clear.</p> <p>6.0 Oppose and campaign against any potential rise in tuition fees.</p> | Work to achieve 6.0 specifically has also been ongoing, with 5 MPs lobbied on supporting reducing tuition fees.   |
| EXEC201512-P04 | <b>External Speakers Policy</b> | <p>Union Executive</p> <p>AMM Dec 2018</p> | <p>Rosie McKenna – VP Academic Representation 2015-16</p> <p>Luke Myer – VP Academic Representation 2017-19</p> | <p>December 2018</p> <p><b>POLICY RENEWED DEC 2018</b></p> <p>December 2021</p> | <p>VP Activities (2015-18)</p> <p>Sabbatical Officer team (2018-21)</p> | <p>1.0 All speakers will be made aware of their responsibility to abide by the law, the university and the union's various policies, including that:</p> <p>2.0 They must not incite hatred, violence, or call for any kind of law breaking.</p> <p>3.0 They are not permitted to encourage, glorify, or promote any acts of terrorism including individuals, groups or organisations that support such acts.</p> <p>4.0 They must not spread hatred and intolerance in the community and thus aid in disrupting social and community harmony.</p>  | <p>DB:</p> <p>All speakers onsite have been checked.</p> <p>Renewed policy amended, with responsibility for implementing policy being shared across Sabbatical Officer team</p> |

## Edge Hill Students' Union - Active Policy List

|                |                           |   |   |   |                                       |   |   |
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|                |                           |   |   |   |                                       | <p>5.0 Within a framework of positive debate and challenge seek to avoid insulting other faiths or groups.</p> <p>6.0 They are not permitted to raise or gather funds for any external organisation or cause without express permission of the union trustees.</p> <p>7.0 Societies must notify the Union of any events that involve external speakers prior to the event. No event involving any external speakers may be publicised until the speaker has been cleared by Edge Hill Students' Union, as according to the points outlined above.</p> <p>8.0 Edge Hill Students' Union reserves the right to cancel or prohibit any event if the procedures provided herein, and in related policies, are not followed or if the relevant health, safety and security criteria cannot be met.</p> <p>9.0 It will be the responsibility of the Vice President Activities and relevant Union staff to oversee these procedures.</p> |   |
| EXEC201512-P05 | <b>No Platform Policy</b> | <p>Union Executive</p> <p><b>AMM Dec 18</b></p> | <p>Rosie McKenna – VP Academic Representation 2015/2016</p> <p>Luke Myer – VP Academic Representation 2017-19</p> | <p>December 2018</p> <p><b>POLICY RENEWED Dec 18</b></p> <p>December 2021</p> | <p>President</p> <p>VP Activities</p> | <p>1.0 To never allow a fascist organisation or any racist person(s) a platform to voice these beliefs.</p> <p>2.0 For no person to be able to stand in any Executive, NUS, or other such elections (representing Edge Hill Students' Union), nor hold any office, if found to be in favour towards these beliefs or organisation(s).</p>   | <p>DB:</p> <p>There have been no attempts to our knowledge of racist or fascist groups to mobilise on campus.</p> |

## Edge Hill Students' Union - Active Policy List

|                |  |                 |  |                                       |   |   |  |
|----------------|--|-----------------|--|---------------------------------------|---|---|--|
|                |  |                 |  |                                       |   | <p>3.0 To incorporate the no platform policy into Edge Hill Students' Union's disciplinary procedure and use accordingly.</p> <p>4.0 To publicise this policy, not only to our members but also to the institution.</p> <p>5.0 To not allow any individual who is known to hold racist or fascist views from distributing any written or recorded material in the Union that expresses those views.</p> <p>6.0 That no elected officer of the Union will speak on a platform in support with an individual or group who is known to hold racist or fascist views.</p> <p>7.0 That any fascist organisations that present themselves in the listed circumstances or that NUS may annually add to their list or organisations, can also be denied any access to speak on a public platform in this institution at the discretion of the Vice President Activities or President, depending on the event/circumstance which remit that is most appropriate to.</p> <p>8.0 That no such organisation is to be permitted to take part in any of Edge Hill Students' Union activities or business.</p> |  |
| EXEC201512-P06 | <b>Closing BME Attainment Gap – Good Degrees for BME</b> | Union Executive | Steven Rouke – Union President 2015/2016 | December 2018<br><b>POLICY LAPSED</b> | President<br><br>VP Academic Representation | <p>1.0 To mandate the Union, and in particular the President, VP Academic Representation and Black Students Officer to work on programmes aimed at reducing the attainment gap</p>  | <p>LM:</p> <p>A key outcome of the priority anonymous marking campaign will be a reduced attainment gap.</p> <p>Work has also been ongoing to provide unprecedented support and visibility</p> |

## Edge Hill Students' Union - Active Policy List

|                |  |                 |  |               |   |   |  |
|----------------|--|-----------------|--|---------------|---|---|--|
|                |  |                 |  |               | (BME) Students Officer                          | <p>2.0 To provide technical, financial and material support to programmes aimed at reducing the gap where possible</p> <p>3.0 Lobby and work in partnership with the University to reduce the gap, with particular emphasis on the departments/schools where the gap is highest</p> <p>4.0 Monitor the Universities progress at reducing the gap once a year with summaries of findings to come to Executive Committee</p> <p>5.0 To engage and cooperate with any NUS Black Students Campaigns aimed at reducing the gap</p> | for BME students, including establishing an autonomous campaign committee, electing to the previously-vacant officer position, and inviting members of the NUS BSC to engage on-campus in EHSU BHM. If this is to be effective in the future, the BMESC needs to meet more frequently.   |
| EXEC201512-P07 | <b>Provision for Kosher and Halal food choices – Inclusivity branches to food!</b> | Union Executive | Steven Rouke – Union President 2015/2016<br><br><b>POLICY LAPSED</b> | December 2018 | VP Welfare<br><br><i>Amended in AMM2017-P15</i> | <p>1.0 Lobby the Institution to provide Halal and Kosher food options, and in particular at Sages</p> <p>2.0 To mandate the Union to consult with any Jewish students where possible if it is appropriate for EHSU to provide Kosher food</p> <p>3.0 To mandate the Union to consult with any Muslim students where possible if it is appropriate for EHSU to provide Halal food</p>  | <p>2017/18:<br/>RM:</p> <p>We approached the University but they were not amenable; instead we now provide halal and kosher food in our own shop. Faith Forums were created and consulted, with Jewish and Muslim students present.</p> <p>2018/19:<br/>MH:</p> <p>We no longer provide halal and kosher food due to lack of sales. Vegan &amp; gluten-free sweets are still provided. We have lobbied the University to run a halal &amp; kosher food trial, which started in July.</p> |

## Edge Hill Students' Union - Active Policy List

|                |  |                                     |   |  |                               |  |   |
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|                |  |                                     |   |  |                               |  | Luke has created the Commercial Oversight Group for student feedback to influence food offer. |
| EXEC201512-P08 | <b>Preventing Prevent – Students Not Suspects</b>                                | Union Executive<br><br>AMM Dec 2018 | Jane Chiwaya– Black Students' Officer 2015/2016<br><br>Luke Myer – VP Academic Representation 2017-19 | December 2018<br><br><b>POLICY RENEWED Dec 2018</b><br><br>December 2021 | VP Welfare<br><br>BME Officer | 1.0 To mandate the Student Officers to issue a public statement condemning the Prevent strategy and the government's counter terrorism and security bill.<br><br>2.0 For the Student Officers to work with other students' unions and NUS to condemn the CTSB.<br><br>3.0 For the Student Officers to ensure they are involved or are kept involved in any conversations around Prevent with the Institution<br><br>4.0 For the student officers to raise awareness about the dangers of the counter terrorism and security bill and the Prevent strategy.<br><br>5.0 For the student officers to lobby the government to prevent Prevent. | 1.0 was met in 2015.<br><br>MH:<br><br>No progress.   |
| EXEC201512-P09 | <b>Provision for Introducing African food/Caribbean food choices to the menu</b> | Union Executive                     | Jane Chiwaya– Black Students' Officer 2015/2016   | December 2018<br><br><b>POLICY LAPSED</b>                                | VP Welfare<br><br>BME Officer | 1.0 To speak to person in charge of the kitchen and see what steps to take next<br><br>2.0 To conduct a survey on the wider majority of the student body, in order to find out if there is a bigger interest in African Caribbean (or Cultural) food, being part of the menu   | Not met in 2015-17.<br><br>MH:<br>No progress.  |
| EXEC201512-P10 | <b>Consent Policy: If it's not your body, it's not your choice</b>               | Union Executive                     | Lauren Blundell - VP  | December 2018  | VP Welfare                    | 1.0 We will deliver consent workshops within the first term for first year students.   | MH:<br><br>All our responsibilities under this policy have been met this year. Please see my  |

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|             |                         |              |  |   |                            |  |   |
|-------------|-------------------------|--------------|--|---|----------------------------|--|---|
|             |                         | AMM Dec 2018 | Welfare 2015/16<br><br>Molly Houghton – VP Welfare 2018-19 | <b>POLICY RENEWED Dec 2018</b><br><br>December 2021 |                            | <p>2.0 We will deliver consent workshops to our Students' Union staff (full time and part time) in their induction training.</p> <p>3.0 We will seek to empower students to talk about consent and be completely aware of their rights and responsibilities by enabling them to deliver workshops themselves.</p> <p>4.0 We will combat rape culture and victim blaming by tackling myths, rectifying problematic perspectives of consent and helping students understand that sexual activity without consent is a crime where only the perpetrator can be blamed. Through whatever means the Vice President Welfare deems appropriate, such as campaigning, lobbying the university or raising awareness.</p> <p>5.0 We will encourage students to challenge Sexual Harassment/Sexual Assault, but always make sure this is done correctly, and not to put students' in positions where they feel uncomfortable or unsafe.</p> <p>6.0 We will seek to break down any stigma surrounding consent with further campaigns and events on the topic, how best to approach this will be decided by the Vice President Welfare.</p> | report for more details on this priority campaign.  |
| AMM2016-P01 | <b>#Bursary or Bust</b> | AMM          | Rosie McKenna – VP Academic Representation 2015/2016       | January 2019  | VP Academic Representation | <p>1.0 To campaign to save the NHS bursary by:</p> <p>1.1 Adding it as one of our objectives in the #CutTheCosts campaign.</p> <p>1.2 Joining the #BursaryOrBust movement organised by 'The Students of the NHS,' and support their endeavours to reverse this decision.</p>   | <p>1.1, 1.2 and 2.0 were fulfilled in 2016.</p> <p>LM:</p> <p>To date no FoHSC students have undertaken action. We have advocated reinstating the NHS bursary in evidence</p> |

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|             |   |     |  |              |                            |   |   |
|-------------|---|-----|--|--------------|----------------------------|---|---|
|             |   |     |  |              |                            | <p>1.3 Support any actions that Faculty of Health and Social Care students want to undertake in regards to this policy.</p> <p>2.0 To publicly condemn Jeremy Hunt MP for his proposal to cut NHS bursaries and offer student nurses and student studying subjects allied to medicine further</p>   | submitted to Government's review of Post-18 Education Funding.  |
| AMM2016-P02 | <b>Edge Link Bus</b>                          | AMM | Tamar Rafferty & Yasmin Lee                          | January 2019 | President<br>VP Activities | <p>1.0 Research the effectiveness of the Edge Link Bus, and stemming from that research what alternatives would better suit Edge Hill Students.</p> <p>2.0 The Union will then put together a proposal (if needed) to lobby the University to find a suitable arrangement where the Edge Link Bus is more beneficial and more suitable for student's needs.</p>   | <p>DB:</p> <p>We have achieved a double decker bus for some services where necessary – BW and I worked to expand this provision to all peak times.</p> <p>Improving cycling provision is also a priority campaign; please see report for more details.</p>  |
| AMM2016-P03 | <b>Oils Well That Ends Well (Environment)</b> | AMM | Rosie McKenna – VP Academic Representation 2015/2016 | January 2019 | VP Activities              | <p>1.0 To promote awareness of the environmental policy amongst its staff, members, University and other stakeholders.</p> <p>2.0 To adequately publicise and promote work we are doing on the environment.</p> <p>3.0 To take part in NUS's Green Impact (or equivalent) each year.</p> <p>4.0 To actively promote and ensure energy saving amongst its staff and members, particularly in its physical office space, and to encourage members to be aware of their own energy usage and how this may impact on the wider environment.</p> | <p>DB:</p> <p>Sustainability has been a priority campaign this year; please see report for more info. Lots of work done to raise awareness with the student body, and meet 1.0 and 2.0. Also engaged with University's GreenElement review of environmental provision.</p> <p>Sustainability competition went live in 2018, &amp; will be reviewed &amp; developed further.</p> <p>3.0 was broken in 2017 as senior management opted not to re-enter Green Impact based on feedback from staff and students. I now sit on the</p> |



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|-------------|---|-----|--|--------------|----------------------------|---|--|
|             |   |     |  |              |                            | <p>5.0 When developing its own spaces, to ensure efficient design is a key criteria. This is also key in general upgrading and refurbishment.</p> <p>6.0 To ensure that environmental factors play a part in all purchasing e.g. recycled paper, Fairtrade and/or locally sourced food.</p> <p>7.0 To consider environmental impact and lifetime costs when assessing equipment for purchase, and ensure any used equipment is disposed of in an environmentally friendly manner.</p> <p>8.0 To record employee mileage so Edge Hill Students' Union's carbon footprint can be calculated.</p> <p>9.0 To work towards decreasing overall waste in the Union, and to ensure where possible all waste is recycled appropriately. Also to encourage our members to actively recycle and avoid unnecessary waste.</p> | national Sustainability CAG in NUS, and have reviewed Green Impact – I will be reviewing whether EHSU should enter this year.        |
| AMM2016-P04 | <b>Feedback for Exam Scripts</b>                  | AMM | Jessica Pope                             | January 2019 | VP Academic Representation | <p>1.0 Lobby EHU to introduce written feedback for exam scripts as well as coursework based assignments.</p> <p>2.0 Lobby EHU to provide this feedback electronically</p>   | LM:<br><br>I was unaware of this policy prior to this list being compiled, however I will now approach the University for next year. |
| AMM2016-P05 | <b>Fight the Green Paper Attacks on Education</b> | AMM | Steven Rouke – Union President 2015/2016 | January 2019 | VP Academic Representation | <p>1.0 Support NCAFC asking the NUS to ballot all students nationally regarding strike action.</p>  | Met in 2016.   |

## Edge Hill Students' Union - Active Policy List

|             |  |     |  |              |               |   |  |
|-------------|--|-----|--|--------------|---------------|---|--|
| AMM2016-P06 | <b>Free or Discounted Gym Membership for all Sports &amp; Dance Students</b>                     | AMM | Jack Arnold                            | January 2019 | VP Activities | <p>1.0 Lobby the university for free or reduced gym membership costs for those students who are enrolled on sports or dance related courses</p> <p>2.0 In addition to this lobby the university for reduced gym membership costs for all students</p>                                       | <p>Met in 2018.</p> <p><i>Amended in AMM2018-P03 &amp; P11 (composited motions)</i></p>  |
| AMM2016-P07 | <b>Mental Health First Aid for Staff</b>   | AMM | Lauren Blundell – VP Welfare 2015/2016 | January 2019 | VP Welfare    | <p>1.0 To lobby Directorate to make it a staff requirement particularly for personal tutors and Student Assistants to be Mental Health First Aid trained.</p>   | <p>Met in 2016, but Directorate not amenable.</p> <p>MH:<br/>No progress.</p>  |
| AMM2016-P08 | <b>Mental Health Training Available for All</b>  | AMM | Jessica Pope/ & Ashleigh Holden        | January 2019 | VP Welfare    | <p>1.0 Work with EHU to make mental health awareness sessions are made compulsory to all new students in a similar fashion to the consent workshops</p>   | <p>1.0 was met to the extent of discussion with the University in 2016. Following discussion, it was decided this was unrealistic.</p> <p>MH:<br/>Please see report for more info on mental health awareness work.</p> <p>DB:<br/>Sports teams are now all MHFA trained.</p> |
| AMM2016-P09 | <b>Oppose Theresa May's Proposal to Introduce 35k Threshold Requirements for Non-EU Migrants</b> | AMM | Matthew Greenhalgh                     | January 2019 | President     | <p>1.0 To support those students making this huge life decision instead of forcing deportation on valuable contributors to society dependent on their wage package</p> <p>2.0 To sign the petition to scrap a pay threshold for non-EU migrants which discriminates against low earners</p> | <p>3.0 met in 2016.</p> <p>JB:</p> <p>To work with the International department to support international students looking to work in the UK.</p>   |

## Edge Hill Students' Union - Active Policy List

|             |   |     |  |              |  |  |  |
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| AMM2016-P10 | <b>Reduced Prices in Sages</b>  | AMM | Steven Rouke – Union President 2015/2016             | January 2019 | VP Welfare                                     | 1.0 To do more to support students in getting these food prices lowered, to make them affordable for those poorer students or those students who have dependants and less disposable income.   | RM:<br>Not been done 2016-18, apologies. Don't believe reduced food prices are a welfare issue.<br><br>MH:<br>New TOTUM app now carries on-campus discounts.   |
| AMM2016-P11 | <b>Doctor Who? (Sexual Health Provision)</b>  | AMM | Lauren Blundell – VP Welfare 2015/2016               | January 2019 | VP Welfare                                     | 1.0 Lobby the University to get more Sexual Health Provision on campus.  | 1.0 achieved successfully in 2016.   |
| AMM2016-P12 | <b>Stronger In (Campaign to Stay in Europe)</b>   | AMM | Rosie McKenna – VP Academic Representation 2015/2016 | January 2019 | VP Academic Representation                     | 1.0 To join NUS in participating in the Stronger In Europe campaign.<br><br>2.0 When the European Union referendum comes up, to actively encourage:<br>2.1 Voter registration and<br>2.2 To educate EHU students on the benefit to them in remaining a part of the European Union. | 2.0 met in 2016.<br><br><i>Overwritten in EXEC201804-P01 'For our Futures Sakes - #FFS'</i>  |
| AMM2016-P13 | <b>The SU Should Do More to Cater For Those Students Who Do Not Want to Drink Alcohol</b> | AMM | Steve Rouke - Union President 2015/16                | January 2019 | VP Activities                                  | 1.0 To do more to cater for non-traditional students who may often feel alone or isolated because they either can't or don't want to be surrounded by alcohol in the evening   | DB:<br><br>Introduced the GIAG calendar, with more than double the number of alcohol-free events on 2016/17. Continuing this work in 2018/19 with PTOs to ensure that events (daytime & evening) cater to our current demographic of students. |
| AMM2016-P14 | <b>United We Stand (Trade Union Solidarity)</b>   | AMM | Steven Rouke - Union President 2015/16               | January 2019 | President<br><br><i>Amended in AMM2017-P16</i> | 1.0 To mandate EHSU, in particular the President, to ensure at least one campaign is ran in academic year  | 1.0 was broken in 2016-18.<br><br>JB:  |

## Edge Hill Students' Union - Active Policy List

|                |                                     |                 |  |               |  |  |   |
|----------------|-------------------------------------|-----------------|--|---------------|--|--|---|
|                |                                     |                 |  |               |  | <p>2016/17 to promote the positives of joining a trade Union</p> <p>2.0 To mandate EHSU to research trade unions who could support our students</p> <p>3.0 To mandate EHSU to form links with trade Unions within the Education &amp; Health sector as a lot of our students will definitely go into those sectors post graduation</p> | Please see AMM2017-P16.   |
| EXEC201602-P01 | <b>Scrutiny Reporting</b>           | Union Executive | Steven Rouke - Union President 2015/16               | February 2019 | President<br><br><i>Amended in EXEC201611-P01</i>                                      | <p>1.0 To look into feasibility of a student scrutiny panel for elected officers with regards to annual leave, sickness, TOIL, etc.</p> <p>2.0 To discuss with incoming 2016/17 officer team.</p>  | <i>Overwritten in EXEC201709-P02</i>  |
| EXEC201602-P02 | <b>Part Time Officer Visibility</b> | Union Executive | Rosie McKenna – VP Academic Representation 2015/2016 | February 2019 | President<br><br><i>Overwritten in EXEC201709-P02 'Executive Committee Amendments'</i> | <p>1.0 To provide better visibility for Part-Time Officers, including but not limited to:</p> <ul style="list-style-type: none"> <li>1.1 email addresses</li> <li>1.2 T-shirts</li> <li>1.3 Hub infographics</li> <li>1.4 Website page</li> <li>1.5 Meetings with key University staff</li> </ul>                                      | <p>1.2, 1.4 met in 2016.</p> <p>BW:<br/>1.2 &amp; 1.3 broken in 2017. Elected officers tried to stop these decisions. I provided 1.1 in 2017, although there are outstanding issues in uptake. 1.5 is dependent on PTOs.</p> <p>JB:<br/>1.2 achieved in 2018</p> <p>1.3 needs to be looked at.</p> <p>1.5 is the same as the above in 2017.</p> <p><i>Amended in EXEC201709-P02</i></p> |

## Edge Hill Students' Union - Active Policy List

|                |  |                 |  |               |   |  |  |
|----------------|--|-----------------|--|---------------|---|--|--|
| EXEC201603-P01 | <b>Students, not Cash Cows (Lowering International Tuition Fees)</b> | Union Executive | Yotam Berant – Mature & Part-time Students Officer   | March 2019    | President<br><br>VP Academic Representation           | <p>1.0 That we should approach the University to get an official response to how the pricing level of international student fees is set and the reasoning behind why these fees do not fall in line with those of home students.</p> <p>2.0 That, if we remain unsatisfied with the University stance on this matter, we should lobby the institution to lower fees for international students.</p> <p>3.0 That in the first instance general lowered fees are acceptable, but the long-term aim is for fees for international students to be equal to those of home students.</p> | <p>1.0 met in 2016.</p> <p>BW:<br/>Raised at Governors.</p> <p>JB:<br/>Understand what the response was at board level before acting further.</p>                              |
| EXEC201603-P02 | <b>Don't Boycott the NSS</b>   | Union Executive | Rosie McKenna – VP Academic Representation 2015/2016 | March 2019    | VP Academic Representation                            | <p>1.0 To not comply with [NUS] policy [to 'sabotage' the NSS &amp; DLHE].</p> <p>2.0 To release a statement outlining in detail why we think this is a bad idea and why we will not be complying, (mandate to the Vice President Academic Representation.)</p>  | <p>3.0 met in 2016.</p> <p>LM:<br/><br/>We have continued to not comply with the NUS policy in 2017/18, and have actively promoted the NSS; this will continue in 2018/19.</p> |
| EXEC201611-P01 | <b>Reporting Process – Amendment to Scrutiny Reporting Policy</b>    | Union Executive | Matthew Greenhalgh - Union President 2016/17         | November 2019 | President<br><br><i>Overwritten in EXEC201709-P02</i> | <p>1.0 Part time officers should have more transparent forms of accountability to their student groups.</p> <p>2.0 PTOs should submit reports to Exec with updates on the work they have been doing.</p> <p>3.0 Monthly catch up meetings with F/T &amp; P/T Officers should be scheduled.</p>   | <p><i>Overwritten in AMM2017-P12 'Autonomy for Liberation Campaigns' &amp; EXEC201709-P02' Executive Committee Amendments'</i></p>   |

## Edge Hill Students' Union - Active Policy List

|                |  |                 |   |               |  |  |  |
|----------------|--|-----------------|---|---------------|--|--|--|
| EXEC201611-P02 | <b>Internal and External Communications Policy</b>                     | Union Executive | Matthew Greenhalgh - Union President 2016/17                                  | November 2019 | President<br><br><i>Overwritten in EXEC201709-P02 'Executive Committee Amendments'</i> | <p>1.0 Any member of the Exec Committee should consult the Committee before any external communication in the capacity of their elected position.</p> <p>2.0 Any disagreements should be resolved internally before taking a decision to back something publically.</p>  | <i>Overwritten in AMM2017-P12 'Autonomy for Liberation Campaigns' &amp; EXEC201709-P02' Executive Committee Amendments'</i>  |
| EXEC201701-P01 | <b>Zero Tolerance to Sexual Assault</b>                                | Union Executive | Rosie McKenna – Women's Officer 2016/17                                       | January 2020  | VP Welfare   | <p>1.0 To take a zero tolerance approach to sexual harassment in the Union in accordance to NUS's definition of sexual harassment (see appendix 1.)</p> <p>2.0 To promote the Unions stance on sexual harassment &amp; zero tolerance through an awareness campaign, to be led by the Women's Officer &amp; Vice President Welfare.</p> <p>3.0 To ensure a competent complaints procedure is in place for if/when sexual harassment occurs in Union outlets.</p> <p>4.0 To produce posters/leaflets for the bar and the Quad with the above unacceptable behaviours, detailing that the Union takes a zero tolerance policy to harassment.</p> | <p>MH:</p> <p>This has been a priority campaign this year; please see report for more details. All bar staff have now been Good Night Out &amp; Ask For Angela trained. 4.0 met.</p> <p>3.0 met in 2018.</p> |
| AMM2017-P01    | <b>Charity Puppy/ Dog Petting Room to Relieve Stress &amp; Anxiety</b> | AMM             | Shaun Finch,<br><br>Renaud Verbiest<br><br>Bethan Hughes<br><br>Pheobe Bulter | February 2020 | VP Welfare   | <p>1.0 To introduce puppy/dog petting rooms for charity and to relieve stress &amp; anxiety.</p>   | <p>MH:</p> <p>Guide Dogs come in regularly, and have come to campus twice this year – also visited St James.</p>   |

## Edge Hill Students' Union - Active Policy List

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|             |  |     | Rosie McKenna<br>- Women's<br>Officer 2016-<br>17<br><br>Tom Griffiths<br><br>Joel<br>Higginbotham |                  |  |  |   |
| AMM2017-P02 | <b>Catered Excess Money<br/>Rolling Over and/or<br/>Refunded</b>         | AMM | Kayleigh Jupp  | February<br>2020 | President  | 1.0 To campaign to get excess money rolling<br>over and/or refunded for catered<br>students.   | JB:<br><br>Organise a meeting with the head of<br>catering to discuss this idea.  |
| AMM2017-P03 | <b>Keep Wednesday<br/>Afternoons Free of<br/>Lectures &amp; Seminars</b> | AMM | Daniel<br>Bocharnikov  | February<br>2020 | VP Activities<br><br>VP Academic<br>Representation | 1.0 To work with Directorate and the central<br>room booking service to co-ordinate for<br>Wednesday afternoons to be free from<br>lectures and seminars.  | LM:<br>Achieved within a suite of timetabling<br>reforms in 2017/18. See reports for<br>details on this priority campaign.<br><br>1.0 achieved successfully in 2018.  |
| AMM2017-P04 | <b>Postgraduate Students'<br/>Policy</b>                                 | AMM | Elliott Hughes<br>– Postgraduate<br>Officer<br>2016/17   | February<br>2020 | President<br><br>Postgraduate<br>Officer           | 1.0 To work alongside the university to<br>develop postgraduate engagement and<br>representation across the university in all<br>aspects<br>2.0 To support postgrad students better<br>within the community of the students'<br>union, including them in our structures<br>more, and running postgrad-friendly<br>sports, activities & events. | JB:<br><br>Build on the work we are doing to<br>include postgraduate students. For<br>example, GIAG events such as<br>postgraduate cheese and wine night...<br><br>Also, to approach this subject as a<br>whole team. |
| AMM2017-P05 | <b>Edge Hill SU Should<br/>Have A Trans and Non-<br/>Binary Officer</b>  | AMM | Molly<br>Houghton–<br>LGBT+ Officer<br>2016/17   | February<br>2020 | President  | 1.0 To introduce an elected Trans and Non-<br>Binary Officer to lead on campaigns and<br>issues facing transgender students.   | 1.0 achieved successfully in 2017.<br><br>2.0 achieved successfully in 2018.  |

## Edge Hill Students' Union - Active Policy List

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|             |  |     |  |               |                            | 2.0 To rename LGBT+ Officer to LGBTQ+ Officer.   |  |
| AMM2017-P06 | <b>Reduce the Prices in the SU Bar</b> (Amended)           | AMM | Rhys Brownlow                            | February 2020 | President<br>VP Activities | 1.0 To reduce drinks prices in the SU Bar and Venue.<br>2.0 To provide more offers and discounts.  | DB:<br><br>Both met in 2018.<br><br>Luke has created the Commercial Oversight Group for student feedback to influence food offer.  |
| AMM2017-P07 | <b>Free Film Friday</b>                                    | AMM | David Smith                              | February 2020 | VP Activities              | 1.0 To get better films to watch, by introducing democratic features prior to the event to see what film people want to watch  | Discussed with Arts Centre in 2016 & not amenable.<br><br>DB:<br>Our own film nights are influenced by elected officers and student feedback.  |
| AMM2017-P08 | <b>Ice Rink for Sports Such As Ice Hockey, Skating etc</b> | AMM | Gareth Shanks – Student Governor 2016/17 | February 2020 | VP Activities              | 1.0 To lobby the University to install an Ice Rink on campus.<br>2.0 To support international students by promoting engagement in ice sports.<br>3.0 To also provide opportunities for the general public on the rink. | 1.0 was met in 2017, but Directorate were not amenable.<br><br>DB:<br><br>Although difficult without 1.0, I have partially met 2.0 by supporting the Snowsports Society in their affiliation and funding bids this year.<br><br><i>Amended AMM2018-P18</i> |
| AMM2017-P09 | <b>Provide Indoor Hockey Opportunities</b>                 | AMM | Gareth Shanks – Student Governor 2016/17 | February 2020 | VP Activities              | 1.0 To help fund the opportunity for indoor hockey e.g. indoor hockey nets and floor markings.   | DB:<br><br>Not yet completed. I will have a conversation with EHSport.   |



## Edge Hill Students' Union - Active Policy List

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| AMM2017-P10 | <b>Expand the Gym (Amended)</b>          | AMM | Andrew Shaw | February 2020 | VP Activities                               | 1.0 To lobby the University to expand the gym for the development of a boxing gym.  | DB:<br><br>The Sports Centre was only opened in 2015. New punchbags were provided in 2017.<br><br>Following discussion with the University, new dance facilities are in development elsewhere on campus & will open soon. |
| AMM2017-P11 | <b>Reduce Launderette Costs</b>          | AMM | David Birch | February 2020 | President                                   | 1.0 To reduce costs in the launderette.<br>2.0 To introduce more coin machines to avoid students having to buy a top-up card for £2   | JB:<br><br>To speak to Paul Malone (SU chief executive) to guide me to the correct people to discuss practical ways of changing this to suit the needs of the students.   |
| AMM2017-P12 | <b>Autonomy for Liberation Campaigns</b> | AMM | Luke Myer   | February 2020 | President<br><br>VP Academic Representation | 1.0 To create four Liberation Committees with delegated responsibility on behalf of the Executive Committee (as outlined in Article 33.2 of the Constitution) for holding to account, and supporting the work of, their respective Officer.<br>2.0 To require that Liberation Committees, though structurally under the Executive Committee, should be autonomous, and report to (rather than seek approval of) the Executive Committee, insofar as they are in accordance with the Code of Conduct and Constitution.<br>3.0 To require that Committees should be chaired by the relevant Officer responsible for their respective liberation campaign, except where accountability sessions for these Officers are taking place, and that the Officer should report on the work of the committee at the Executive Committee. | LM:<br><br>Met in 2017.   |

## Edge Hill Students' Union - Active Policy List

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|             |  |     |  |               |               | <p>4.0 To hold elections for representatives for Liberation Committees in accordance with the Elections Bye-Law, and, in keeping with point 9.1 of the aforementioned, in order for candidates 'to stand for election to represent a certain liberation group' as members of Liberation Committees, they 'must in the case of liberation groups self-define as part of that group'.</p> <p>5.0 That these elections should be held in October alongside those for course representatives, NUS delegates &amp; society committees, in contrary to point 10.3 of the Elections Bye-Law, in order to promote visibility and involvement amongst first-year students.</p> |  |
| AMM2017-P13 | <b>Increased Student Governor Representation</b> | AMM | <p>Rachel Arland – VP Academic Representation 2016/17</p> <p>&amp;</p> <p>Gareth Shanks – Student Governor 2016/17</p> | February 2020 | President     | <p>1.0 To lobby the university to increase student representation on the Board of Governors, to introduce a second student governor position.</p> <p>2.0 To look into creating an open forum between students and members of the Board of Governors once a term to improve transparency, accountability and communication on all matters affecting the student experience at our university.</p> <p>3.0 That the officer team push for the addition of more than a total of two student representatives to sit and vote on the Board of Governors and examine the effectiveness this can bring to enhancing the student voice at Edge Hill.</p>                       | <p>1.0 attempted in 2017, but University not amenable.</p> <p>JB:</p> <p>To look into the prior attempts and results of 1.0.</p> |
| AMM2017-P14 | <b>Sports Congress</b>                           | AMM | Gareth Shanks – Student Governor 2016/17   | February 2020 | VP Activities | <p>1.0 To expand on the work done by the sport forums and construct a sports congress made up of two members of every sports team associated with the SU.</p>   | <i>Overwritten in EXEC201710-P01 'Team Edge Hill forum and panel'</i>  |

## Edge Hill Students' Union - Active Policy List

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|             |                                   |     |   |               |                            | <p>2.0 For the Congress to meet monthly and report to the VP of Activities, serving as a two way relationship with the SU.</p> <p>3.0 For any policy in relation to sports teams, such as the banking system, to pass through the congress before it could be enacted.</p> |   |
| AMM2017-P15 | <b>Halal Food Policy – review</b> | AMM | Yotam Berant – Mature & Part-time Students' Officer 2016/17 | February 2020 | VP Welfare                 | <p>1.0 To look to continue discussions with University around provision of Halal food on campus.</p>   | MH:<br>See EXEC201512-P07.  |
| AMM2017-P16 | <b>United We Stand – review</b>   | AMM | Rosie McKenna – Women's Officer 2016/17                     | February 2020 | President                  | <p>1.0 To look to continue to support TU's and promote the benefits of TU's to students</p>  | <p>JB:</p> <p>Organise a TU stand for students near the end of the academic year, to educate students on the benefits of TU's before they go off into the world of work.</p>  |
| AMM2017-P18 | <b>Subsidised Printing Policy</b> | AMM | Lee Arrowsmith – VP Activities 2016/17                      | February 2020 | VP Academic Representation | <p>1.0 To campaign for subsidised printing.</p>  | <p>LM:</p> <p>I successfully lobbied the institution in July to expand the current free print offer by £30k. £5 free credit will now be issued for all years, renewed annually.</p> <p>BW also successfully lobbied FM for an additional printer upstairs in the Hub, reducing the pressure on the existing free printer.</p> <p>1.0 achieved successfully in 2017.</p> |

## Edge Hill Students' Union - Active Policy List

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| AMM2017-P19 | <b>Society Guild</b>            | AMM | Lee Arrowsmith – VP Activities 2016/17                      | February 2020 | VP Activities                        | 1.0 To implement a Societies Guild mirroring the Sports Congress policy approved.                              | <p>1.0 achieved successfully in 2017 with the Societies Council.</p> <p>DB:</p> <p>The Sports Congress policy was overwritten (<i>EXEC201710-P01</i>) and it wouldn't be appropriate to copy the resulting Team Edge Hill Forum for the different needs of societies. The Societies Council is new and has been great this year at representing societies' voices.</p> |
| AMM2017-P20 | <b>Parents Are Students Too</b> | AMM | Yotam Berant – Mature & Part-time Students' Officer 2016/17 | February 2020 | Mature & Part-time Students' Officer | 1.0 To do a piece of work with student parents to look at better ways of supporting/ representing their needs. | <p>Not met in 2017-18.</p> <p>DC:</p> <p>JB:</p> <p>To work with DC in understanding ways to achieve 1.0.</p>  |
| AMM2017-P21 | <b>Making Group Work Fairer</b> | AMM | Rachel Arland - VP Academic Representation 2016/17          | February 2020 | VP Academic Representation           | 1.0 To evaluate examples of good practice around making group work fairer.                                     | <p>LM:</p> <p>I was unaware of this policy prior to this list being compiled, however I will now approach the University to evaluate good practice for next year.</p> <p>Work generally to make assessment fairer is an ongoing priority campaign; please see report for details.</p>  |

## Edge Hill Students' Union - Active Policy List

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| AMM2017-P22    | <b>More Gender-Neutral options on campus!</b> | AMM             | Molly Houghton – LGBT+ Officer 2016/17<br><br>&<br><br>James Oliver | February 2020                   | LGBQ+ Officer   | 1.0 To campaign for existing toilets—such as the ones in the Hub—be made gender-neutral (i.e. have the gendered signs removed, and/or have stalls/urinals removed/added).  | 1.0 achieved partially successfully in 2016.<br><br>1.0 achieved partially successfully in 2017.<br><br>LM:<br><br>Although this was not a priority for the LGBQ+ or T&NB Officers in 2017/18, in line with this policy we ensured that toilets in the new Catalyst site will be gender-neutral.   |
| AMM2017-P23    | <b>The + is not Superfluous</b>               | AMM             | Molly Houghton – LGBT+ Officer 2016/17                              | February 2020                   | President<br><br>LGBQ+ Officer  | 1.0 To consistently use the + within the LGBT+ or LGBQ+ acronym wherever the Union publishes it.   | BW:<br>This has been done throughout 2017/18.<br><br>JB:<br>I will do this throughout 2018/19.   |
| EXEC201709-P01 | <b>Ex-officio alternate – NUSNC18</b>         | Union Executive | Ben Whittle - Union President 2017/18                               | Time-bound – Expires March 2018 | President   | 1.0 To send the Vice President Academic Representation 2017/18, Luke Myer, to NUS National Conference 2018 as the alternate for the SU President.  | 1.0 achieved partially successfully in 2018; renewed in 2019.  |
| EXEC201709-P02 | <b>Executive Committee Amendments</b>         | Union Executive | Luke Myer - VP Academic Representation 2017/18                      | October 2020                    | <ul style="list-style-type: none"> <li>President (to table constitutional amendments at Governors)</li> <li>Liberations PTOs (to</li> </ul> | 1.0 That the Executive Committee be renamed the Policy and Campaigns Committee.<br>1.1 That the above be amended in both the Committee Terms of Reference and organisational Constitution and structure.<br><br>2.0 That the Committee Terms of Reference and organisational Constitution be amended in line with passed policy;<br>2.1 To amend Article 33.2 of the Constitution as Article 33.3; | 4.0 met in 2017.<br><br><ul style="list-style-type: none"> <li>JB:<br/>Constitution not yet updated as ongoing governance work may affect it. Bye-election nominations open this week for Committees. I have amended campaigns in response to PTO feedback.</li> <li>LM: After their election, I have frequently consulted the T&amp;NB Officer in 2017/18 with regards to campaign</li> </ul> |

## Edge Hill Students' Union - Active Policy List

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|  |  |  |  |  | <p>convene committees)</p> <ul style="list-style-type: none"> <li>Sections PTOs (to convene Councils)</li> <li>All sabbs (to consult executive on decisions where possible)</li> </ul> | <p>2.2 To add as Article 33.2 of the Constitution the definition of part-time officers given in the approved Part-Time Officers Policy;</p> <p>2.3 To add a point under 'Membership' of the Committee Terms of Reference the definition in 2.2;</p> <p>2.4 To amend Point 7 of the Committee Terms of Reference, replacing 'Student Engagement Manager' with 'a member of the Policy and Campaigns Team'.</p> <p>3.0 To implement Liberation Committees and Sections Councils, in line with the Terms of Reference approved.</p> <p>3.1 That the organisational structure be amended to include the above.</p> <p>3.2 That the relevant Terms of Reference be made available to the membership via our website.</p> <p>4.0 To elect two (2) Open Representatives in line with the policy approved.</p> <p>4.1 To amend Point 2 of the Committee Terms of Reference, to read 'four sabbatical officers and eight part time officers of the Students' Union, and two Open Representatives'.</p> <p>5.0 To better integrate part time officers into the Union.</p> <p>5.1 That where possible, the executive should operate as a full elected officer team, being consulted and making decisions on representation, campaigning work, strategy and the implementation of policy.</p> <p>5.2 That where possible, part time officers will be afforded the same</p> | <p>on trans support. I requested feedback from the BMESC before progressing with publishing recommendations for the anonymous marking or Hidden Costs campaigns. I have arranged Committee training for October 31<sup>st</sup>.</p> <ul style="list-style-type: none"> <li>DB: Tried to where could in 2017/18. Occasionally I have not been included by staff in PTO campaigns &amp; vice-versa. I have begun for next year by consulting incoming PTOs on GIAG and meeting them.</li> <li>MH: In all campaigns I have consulted PTOs.</li> <li>PTOs: Elections held next week.</li> </ul> |
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## Edge Hill Students' Union - Active Policy List

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|                |                                       |                 |   |              |               | <p>practical provisions for doing their jobs as sabbatical officers, including electronic mail addresses and associated calendars, remuneration of expenses incurred in their role, and any uniforms used in the Union to distinguish elected officers.</p> <p>5.3 That the purpose of these elected part time roles must be protected, and never tokenised or taken for granted.</p>   |  |
| EXEC201710-P01 | <b>Team Edge Hill forum and panel</b> | Union Executive | Dan Bocharnikov - VP Activities 2017/18 | October 2020 | VP Activities | 1.0 In fulfilment of AMM2017-P14, to create a Team Edge Hill council (TEHC) and a Team Edge Hill panel with the Terms of Reference attached.  | 1.0 met in 2017.   |
| EXEC201710-P03 | <b>Student coaching</b>               | Union Executive | Dan Bocharnikov - VP Activities 2017/18 | October 2020 | VP Activities | <p>1.0 To approve the development of a Student Coaching Fund (SCF).</p> <p>2.0 The purpose of the SCF will provide opportunities for Team Edge Hill Sports clubs to apply for money to help fund external club coaches and develop student coach education.</p> <p>3.0 Commitment</p> <p>3.1. Applications will be made by the sport club. Applications from individual sports teams or students will not be accepted.</p> <p>3.2. All clubs must be affiliated with the Union and have met minimum quorate Team Edge Hill member prior to applying for funding from the Sports Coach Fund.</p> <p>3.3. All teams within a club must show a commitment to BUCS competitions; including league and cup matches or individual BUCS competitions.</p> <p>3.4. The expectation is that there will be no voluntary walkovers for any team within the club.</p> | <p>1.0 met in 2017.</p> <p>DB:</p> <p>Although Directorate did not approve a funding increase, I secured internal union funding for student coaching. I then negotiated the return of sport to the University in 2018.</p> |

## Edge Hill Students' Union - Active Policy List

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|  |  |  |  |  |  | <p>3.5. Teams should have demonstrated self-funding initiatives towards funding coaching cost or student coach development.</p> <p>3.6. Clubs have identified potential external coaches with minimum level 2 qualification.</p> <p>3.7. Clubs have identified potential student coach with relevant experience within the sport and who has a willingness to undertake a coaching qualification with the intention to coach the team for the remainder of and forthcoming season.</p> <p>3.8. Clubs should have identified possible courses which potential student coach can attend and submit full details with application.</p> <p>3.9. Full cost including course and travel fees must be submitted at time of application.</p> <p>3.10. Clubs should provide additional information they can use to evidence previous attempts to improve and develop their clubs. (National Governing Body contact, links with local clubs etc)</p> <p>4.0 Allocation</p> <p>4.1. The Sports coaching fund can allocation for external coaches to a maximum of £20 per hr.</p> <p>4.2. External coaches below level two cannot be funded with the Sports Coaching fund.</p> <p>4.3. Coach education funding will only be made available to students with a full year of study after completion of qualification.</p> <p>4.4. Maximum one qualified coaching course at level 2 course per team per year.</p> |  |
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## Edge Hill Students' Union - Active Policy List

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|               |                     |                              |                                    |               |            | <p>4.5. Maximum allocation for coaching courses will be:<br/>Level 1 = £150 tbc<br/>Level 2 = £350 tbc</p> <p>4.6. Where several clubs have applied for funding in the same academic year and where funding is limited, each application will be judged on its own merits. Should the applications be judged to have equal merits based on the above criteria priority will be given to;</p> <p>4.6.1. Potential to gain BUCS points within their tier.</p> <p>4.6.2. Potential to gain BUCS points in the future.</p> <p>4.6.3. Team with no prior funding.</p> <p>4.6.4. Higher team within each club.</p>   |   |
| PCC201711-P01 | <b>Faith Forums</b> | Policy & Campaigns Committee | Rosie McKenna – VP Welfare 2017/18 | November 2020 | VP Welfare | <p>1.0 These forums will meet regularly, at least once a term, and will be open to any student of faith. We will specifically invite the faith societies on campus to the meetings.</p> <p>2.0 These forums will be run with the University Chaplaincy, and the Chaplaincy and Wellbeing Coordinator from Student Services will be in attendance to listen to feedback and ask questions. Their role is not answer or justify decisions made by University management.</p> <p>3.0 The chaplains may be invited to attend either the whole forum, or part of the forum, dependant on the items being discussed.</p> <p>4.0 The Vice President Welfare will Chair the forum, and be responsible for coordinating activity and campaigns on</p> | <p>1.0 met in 2017. All relevant campaigns informed by feedback.</p> <p>MH:<br/>Met with Chaplaincy – arranged one for this semester.</p> |

## Edge Hill Students' Union - Active Policy List

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| PCC201711-P02 | <b>Reclaim the Night</b>   | Women's Committee<br><br>Policy & Campaigns Committee | Rosie McKenna – VP Welfare 2017/18             | November 2020  | Women's Officer<br><br>VP Welfare | 1.0 To mandate the Women's Officer to run Reclaim the Night events on campus, with the support of the Vice President Welfare.<br><br>2.0 To ensure this is always led by self-defining women.<br><br>3.0 To mandate the Women's Officer to work with Reclaim the Night Liverpool to organise events and the annual march in Liverpool city centre, and to promote these events to students.<br><br>4.0 To organise an Edge Hill Students' Union bloc on the annual Reclaim the Night Liverpool march, led by self-defining women. | RM:<br>Successful this year; several EHU students attended in Liverpool, including Femsoc. 1.0 was not met in 2017/18 due to it not being a priority internally in the union.<br><br>MH:<br>Will be working with Kate on this. |
| PCC201711-P03 | <b>Holiday of Holidays</b> | Policy & Campaigns Committee                          | Yotam Berant – BME Officer 2017/18             | November 2020  | VP Welfare                        | 1.0 To hold an annual Holiday Of Holidays week-long festival in December for those of different faiths and backgrounds.   | MH:<br>Need to chat to JB to ensure it is covered in his winter festival.  |
| PCC201711-P04 | <b>Elections Committee</b> | Policy & Campaigns Committee                          | Luke Myer - VP Academic Representation 2017/18 | <i>Annually renewed</i><br><br>Time-bound – Expires<br><br>July 2018 | President                         | 1.0 To appoint NUS as Returning Officer for the March 2018 elections.<br><br>2.0 To appoint Conrad Jones & David Jones as Deputy Returning Officers for the March 2018 elections.<br><br>3.0 To appoint Ben Whittle as Chair of the Elections Committee.  | 1.0 achieved successfully in 2018.   |

## Edge Hill Students' Union - Active Policy List

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|               |   |                              |   |              |   | 4.0 To appoint four elected student members of the Elections Committee  |   |
| PCC201801-P01 | <b>Post Conference Reports</b>          | Policy & Campaigns Committee | Dan Bocharnikov - VP Activities 2017/18 | January 2021 | All full-time and part-time officers attending conferences (to report to relevant accountability forum) | <p>1.0 To create a bridge of knowledge between conferences and action points to all officers and the wider student population.</p> <p>2.0 To ensure that future officers have access to these post conference reports as a means of forming the basis of induction. This can be on Powerpoint, Word, Prezi, poster or the method of presentation that the current officer finds most useful.</p> <p>3.0 To provide information to future officers on all the potential conferences that they can attend and which ones that they found the most useful. To achieve this I propose that a folder on the shared drive to be created to help provide longevity.</p> <p>4.0 Improving transparency of officer conferences and ensuring that each is in the best interest of student membership.</p> | <p>NUSNC Delegates: Report produced for April PCC.</p> <p>Liberation Degelates: Not completed.</p> <p>LM: In addition to NUSNC above, I have also included other conferences like QAA in my officer report. It includes the outcomes &amp; impact of all conferences.</p> <p>DB: All included in my officer report. It includes the outcomes &amp; impact of all conferences.</p> <p>MH: NUS Lead &amp; Change report included in my officer report.</p> <p>JB: NUS Lead &amp; Change report included in my officer report.</p> |
| AMM2018-P01   | <b>Have members meetings more often</b> | AMM                          | Joseph Hanrahan-Bradford                | January 2021 | President   | 1.0 To hold members' meetings more often.   | <p>JB:</p> <p>1.0 is met.</p> <p>Along with AMM, there is the agreed notion of implementing a new student council.</p>  |

## Edge Hill Students' Union - Active Policy List

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| AMM2018-P02 | <b>Mental Health Working Group</b>                                   | AMM | Molly Houghton – Postgraduate Officer 2017/18                       | January 2021 | VP Welfare    | <p>1.0 [To create] a working group consisting of VP Welfare, DSO, your Mental Health rep from DSC and could hold forums that would be open for all students to attend.</p> <p>2.0 This group would co-ordinate campaigns and would ensure a Union-wide approach for all students.</p>   | <p>1.0 was met in 2018. All 2017/18 mental health campaigns involved consultation with the group.</p> <p>MH:<br/>Will create new 2018/19 group informed by WMHD survey feedback.</p> |
| AMM2018-P03 | <b>Team Edge Hill Membership</b>                                     | AMM | Dan Bocharnikov - VP Activities 2017/18<br><br>&<br><br>Andrew Shaw | January 2021 | VP Activities | 1.0 To provide cheaper gym memberships for sports teams.  | <p>DB:</p> <p>Met in 2018.</p>   |
| AMM2018-P04 | <b>What does a Sabb do, anyway?: Marketing &amp; Sabb Engagement</b> | AMM | Luke Myer - VP Academic Representation 2017/18                      | January 2021 | President     | <p>1.0 To make January lecture updates a fixed annual event in the SU calendar.</p> <p>2.0 To recommend that the Board commit to resourcing a full-time Marketing Department within the lifecycle of the current Strategic Plan.</p> <p>3.0 To recommend that the current Marketing team devise specific strategies around promoting the visibility and work of elected officers.</p> | <p>BW:<br/>1.0 met in 2018.</p> <p>JB:<br/>2.0 met in 2018. 3.0 will be met with a meeting TBC with new Communications Coordinator.</p>  |
| AMM2018-P05 | <b>Ethical and Environmental Committee</b>                           | AMM | Dan Bocharnikov - VP Activities 2017/18                             | January 2021 | VP Activities | 1.0 To work towards electing students during the March elections for an Ethical & Environmental committee & for this group work to work with the VP Activities to organise sustainability based campaigns.  | <p>DB:</p> <p>ToRs complete - Will be elected next week.</p>   |

## Edge Hill Students' Union - Active Policy List

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|             |   |     |   |              |  | <p>2.0 This committee can look over SU policy that has remained relatively unaltered for a number of years.</p> <p>3.0 This would include members of university staff with an expertise in the area.</p> <p>4.0 To look to involve the relevant societies to help improve engagement.</p> <p>5.0 To increase opportunities that students have to voice their thoughts on SU sustainability campaigns.</p> |  |
| AMM2018-P06 | <b>Kettles and Microwaves</b>                                   | AMM | Saffah Mahmood                          | January 2021 | President                              | 1.0 Campaign for access to things like microwaves and kettles around campus (such as in the library and other buildings)  | JB:<br>A priority campaign; please see report for more details.  |
| AMM2018-P07 | <b>Society Celebration Day (Big Society Day)</b>                | AMM | Dan Bocharnikov - VP Activities 2017/18 | January 2021 | VP Activities                          | 1.0 To hold a Society Celebration Day (Big Society Day) to celebrate societies in the same way as Varsity.  | DB:<br><br>Initial research has begun, discussing with other unions. Looking to put it on next year, if funding can be secured. Activities resource limitations are concerning – this is not feasible until resources are in place – I have raised concerns about resources at Board level. I will meet with new coordinators when they start. |
| AMM2018-P08 | <b>Campaign for Reduced Accommodation Costs for PG Students</b> | AMM | Adam Jones                              | January 2021 | VP Welfare<br><br>Postgraduate Officer | 1.0 Campaign for a discount on post graduate accommodation for those wishing to reside on campus  | MH:<br><br>PGs don't get accommodation on campus, but I will follow up.  |

## Edge Hill Students' Union - Active Policy List

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| AMM2018-P09  | <b>Re-allow sports teams to arrange and design their own playing kit</b> | AMM | Adam Jones    | January 2021 | VP Activities | <p>1.0 Re-allow sports teams to arrange and design their own playing kit</p> <p>2.0 If necessary, publish guidelines to keep kits similar, but allowing teams to add their own touch of their beloved sports</p>  | <p>DB:</p> <p>Unfortunately tied to a 3 year contract with the current provider, but we did allow teams to create their own logos to add to kits in 2017/18. After the contract ends in June 2020, we'll review this to comply with the policy. Negotiated the return of sports to the University in 2018, so this is now their responsibility.</p> |
| AMM2018-P10  | <b>A non-playing sports membership</b>                                   | AMM | Daniel Thomas | January 2021 | VP Activities | <p>1.0 Introduce a non-playing membership for sports teams.</p> <p>1.1 This membership will allow members (i.e.) who have been injured or who prefer to join the team 'socially' but gives them as much say as everyone else.</p> <p>2.0 The fee should be half the full membership, and they will not be able to participate in matches, but will be able to:</p> <p>2.1 Go to Sports Awards without having to pay £60 for a full year and then the price of the night on top even though they won't have played a match all year.</p> <p>2.2 Vote for primary places on the sports team (officially) now that there is an online voting service.</p> <p>2.3 Run themselves for these, such as President, Secretary, or Treasurer.</p> | <p>1.0, 2.1 achieved in 2018.</p> <p>DB:</p> <p>This year to comply with the policy we've made it possible to attend Sports Awards and join teams socially. Negotiated the return of sports to the University in 2018, so this is now their responsibility.</p>   |
| AMM2018-P11<br><i>COMPOSITED WITH amendment to AMM2018-P11</i> | <b>Cheaper gym memberships for sports teams</b>                          | AMM | Sam McAlpin   | January 2021 | VP Activities | <p>1.0 To provide cheaper gym memberships for sports teams.</p>   | <i>COMPOSITED WITH amendment to AMM2018-P11</i>   |
| AMM2018-P12  | <b>Better Facilities at Manchester Campus</b>                            | AMM | PJ Croad      | January 2021 | President     | <p>1.0 With regards to the St James Campus, to lobby for or provide:</p>  | BW:   |

## Edge Hill Students' Union - Active Policy List

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|---------------|--|------------------------------|---------------------------------------|--------------|---------------|--|--|
|               |  |                              |                                       |              |               | <p>1.1 breakfast facilities for those who have rushed in to university and not had time to grab breakfast</p> <p>1.2 car parking facilities on site; or</p> <p>1.3 financial support for those who have to use the car parks.</p>  | <p>In 2018/19 LM &amp; DB negotiated a better deal for St James students at MMU. Work is ongoing to lobby for or provide food facilities, and LM has researched into existing facilities, with staff looking into the option of providing an SU service. I also created the Manchester Rep position in PCC201803-P01, to hear St James' students voices better, and make sure that the relationship between the SU and Manchester is solidified for years to come.</p> <p>JB:<br/>DB promoted MMU deal to new students, and LM gathered research of former St James students' views.</p> |
| AMM2018-P13   | <b>The construction of an Ice Rink</b> | AMM                          | Andrew Shaw                           | January 2021 | VP Activities | 1.0 Given new data & last year's mandate, to renew efforts to lobby the University for the construction of an Ice Rink   | <p>DB:</p> <p>With the announcement of a Liverpool ice rink, in the event it is completed I will approach them for a EHU student discount.</p>   |
| PCC201803-P01 | <b>A Manchester Representative</b>     | Policy & Campaigns Committee | Ben Whittle - Union President 2017/18 | March 2021   | President     | <p>1.0 In order to make a bold statement as well as make sure that the relationship between the SU and Manchester is solidified for years to come a Manchester Representative should be in the March Elections this year. have the same responsibilities as Part Time Officers</p> <p>2.0 That they should have the same responsibilities as Part Time Officers, having the ability to run campaigns to make the student life better; for those students in Manchester who we struggle</p> | <p>Achieved successfully in 2018.</p> <p>JB:<br/>Will be elected next week.</p>  |

## Edge Hill Students' Union - Active Policy List

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|               |   |                              |  |            |   | to reach and provide for. As well as having a place on the Policy and Campaigns Committee.  |   |
|               |   |                              |  |            |   | 3.0 That they should also be an ex-officio member of the council.   |   |
| PCC201803-P02 | <b>The Delivery of Policy and Campaigns</b> | Policy & Campaigns Committee | Luke Myer - VP Academic Representation 2017/18   | March 2021 | President<br><i>All mandated</i>            | <p>1.0 That every policy or campaign the Union runs should begin with a democratic mandate - for either the idea, or the person proposing it.</p> <p>2.0 That once objectives are devised with this will of members in mind, planning should be innovative and evidence-led, involving as much staff expertise as possible.</p> <p>3.0 That while involvement in campaigns may include any staff, member, or external body, the ultimate responsibility for a campaign lies with the elected officer whose remit it falls under; they must sign-off on the plan, and be held accountable for its delivery &amp; impact.</p> | <p>BW:<br/>The development of this policy list by LM and DJ (with a column for democratic body) should ensure that any project not arising from an election manifesto will come from a democratic body.</p> <p>JB:<br/>All campaigns now follow a standardised template, which includes a 'why' section which should specify the mandate.</p> |
| PCC201804-P01 | <b>For our Futures Sakes - #FFS</b>         | Policy & Campaigns Committee | <p>Rosie McKenna – VP Welfare 2017/18</p> <p>&amp;</p> <p>Luke Myer - VP Academic Representation 2017/18</p> | April 2021 | VP Academic Representation<br><br>President | <p>1.0 To call for a referendum on the terms of the Brexit deal, and once gained - to campaign to Remain in the European Union.</p> <p>2.0 To actively support the creation of FFS groups in this Students' Union and across the country.</p> <p>3.0 To lobby the National Union of Students to call for a national demonstration on remaining in the European Union, to influence the meaningful vote in Parliament in Autumn 2018.</p>  | <p>LM:<br/>A priority campaign; please see report for more details.</p> <p>I've been engaged in ongoing support work for FFS, such as video content production.</p> <p>I discussed with the NUS VPHE on 3.0, which he has fulfilled. Demonstration is this Saturday, &amp; I have secured funding to ensure transport is free.</p>            |



## Edge Hill Students' Union - Active Policy List

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|               |                                |                              |  |                                      |               | 4.0 To mandate the Vice President Academic Representation and SU President to coordinate and lead on these efforts.   |  |
| PCC201805-P01 | <b>Home to V8te</b>            | Policy & Campaigns Committee | Rosie McKenna – VP Welfare 2017/18<br><br>&<br><br>Luke Myer, VP Academic Representation | <i>Time bound / expired May 2018</i> | VP Welfare    | 1.0 The Students' Union will provide up to £55 per student, which will be matched equally by the NUS fund, meaning that students can access up to £110 overall to contribute to their travel costs.<br>2.0 This money, both secured through the Students' Union and the NUS subsidy will be finite, and will be distributed on a first-come-first-served basis.<br>3.0 The Union will allocate £1000 to the bursary.<br>4.0 The bursary will be available to students regardless of what way they intend to vote in the referendum; however, Edge Hill Students' Union will promote a yes to Repeal position.   | Met in 2018.<br><br>LM:<br>Two students applied for bursaries, with a total of £106.40 being allocated. Application to NUS for match funding submitted.  |
| PCC201806-P01 | <b>Buzzing about Bee Hives</b> | Policy & Campaigns Committee | Dan Bocharnikov - VP Activities 2017/18  | June 2021                            | VP Activities | 1.0 To work with the BeeKeeping Society, Sustainability Society & Sustainability department to support the introduction & maintenance of Bee Hives on Campus.<br>2.0 Edge Hill Students' Union will match Edge Hill University's funding up to £800, which would allow enough funding for a start-up set & the potential for two Hives.<br>3.0 Failing University match funding Edge Hill Students' Union would provide equipment & tools (£800) in order to run one hive until a later date in the year when it would be possible to split into two.<br>4.0 To mandate Edge Hill Students' Union to improve student awareness on the Bee population decline & work with other Universities to help on this campaign. | All met in 2018.<br><br>DB:<br>University did not fund, so EHSU funded in entirety – will look for EHU funding for later development. No other Universities have collaborated for 4.0, but awareness has been raised. Numerous volunteering, society, and research opportunities have begun. |

## Edge Hill Students' Union - Active Policy List

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|               |                           |                              |  |           |            | <p>5.0 Look to involve the relevant societies &amp; academic departments to help improve engagement &amp; research around this current environmental issue.</p> <p>6.0 To increase volunteering opportunities that students have on courses around BeeKeeping &amp; working with the local community.</p>   |   |
| PCC201806-P02 | <b>My body, my choice</b> | Policy & Campaigns Committee | Rosie McKenna – VP Welfare 2017/18             | June 2021 | VP Welfare | <p>1.0 Edge Hill Students' Union will take a pro-choice position as a Union.</p> <p>2.0 To launch a poster campaign in order to inform students of their options and rights when pregnant, and to have leaflets on the subject available in the Advice Centre.</p> <p>3.0 To join the campaign to decriminalise abortion across the UK, by repealing sections 58 and 59 of the Offences Against the Persons Act (1861), which equates abortion to homicide, rape, and torture.</p> <p>4.0 To include pro-choice events within Students' Union campaigns like SAFE week, and to campaign for abortion and contraception to always be easily accessible and free.</p> <p>5.0 To ensure that messaging around the issue is handled sensitively, both in terms of visual information provided and physical locations used.</p> <p>6.0 Mandate the Vice President Welfare to carry out this work, and to consult and include the Women's Officer and Trans and Non-Binary Officer.</p> | MH:<br>No work yet. SAFE Week will be the focus.  |
| PCC201807-P01 | <b>Trump Protests</b>     | Policy & Campaigns Committee | Luke Myer - VP Academic Representation 2017-19 | July 2021 | President  | <p>1.0 For at least one member of the SU Executive to attend anti-Trump demonstrations in London during Trump's visit.</p> <p>2.0 For the Union to support direct demonstrative action in defence of the</p>  | LM:<br>I attended London Trump protest in July. No visits after this. We continue to value the principles in 2.0. |

## Edge Hill Students' Union - Active Policy List

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|               |   |                              |   |              |                            | <p>values held in Notes 2.0* and against the agenda of Donald Trump, except where lecture walkouts are the proposed action.</p> <ul style="list-style-type: none"> <li>Notes 2.0:<br/>That the Union has active policy in support of: <ul style="list-style-type: none"> <li>Non-EU migrants (AMM2016-P09)</li> <li>Muslim students (EXEC201512-P07, EXEC201512-P08, AMM2017-P15)</li> <li>Transgender students (AMM2017-P05, AMM2017-P22)</li> <li>BME, disabled, women and LGBT+ individuals (AMM2017-P12)</li> <li>Pro-choice movements (PCC201805-P01, PCC201806-P02)</li> <li>Opposing &amp; reducing rape culture and sexual harassment (EXEC201512-P10, EXEC201701-P01, PCC201711-P02)</li> <li>Advocating sustainability and protecting against climate change (AMM2016-P03, AMM2018-P05)</li> <li>Opposing racism and fascism (EXEC201512-P05)</li> <li>Opposing those who spread hatred and intolerance, and disrupt social and community harmony (EXEC201512-P04).</li> </ul> </li> </ul> |     |
| PCC201810-P01 | <b>Allow Dogs on Campus</b>             | Policy & Campaigns Committee | Emily Powner                            | October 2021 | VP Welfare                 | <p>1.0 To campaign for dogs to be allowed on campus (in selected locations)</p> <p>2.0 To mandate the Vice President Welfare to do so.</p>   | MH: |
| PCC201810-P02 | <b>More Parking Spaces for Students</b> | Policy & Campaigns Committee | R Taylor                                | October 2021 | President                  | <p>1.0 To campaign for more parking spaces for students</p>  | JB: |
| PCC201810-P03 | <b>To Research or not to Research</b>   | Policy & Campaigns Committee | Dan Bocharnikov - VP Activities 2017-19 | October 2021 | President<br>VP Activities | <p>1.0 For all future research feedback to be electronic, unless accessibility requires otherwise e.g Braille.</p>   | JB: |

## Edge Hill Students' Union - Active Policy List

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| SC201811-P01 | <b>Edge Hill Arboretum</b>                            | Student Council | Ashley Tuffin                                | November 2021 | VP Activities           | <p>1.0 To document the trees on campus, making Edge Hill a small arboretum</p> <p>2.0 To promote wellbeing via nature</p> <p>3.0 To explore the possibility of entering into a partnership with the Tree Partnership</p>   | DB:    |
| SC201811-P02 | <b>More options for people with food intolerances</b> | Student Council | Craig Meichan                                | November 2021 | President<br>VP Welfare | <p>1.0 To lobby the university to introduce a "free from" section in all catering outlets, to meet needs of students with intolerances such as gluten and dairy.</p>   | MH/JB: |
| SC201811-P03 | <b>Plastic Free Edge Hill University</b>              | Student Council | Dan Bocharnikov-<br>VP Activities<br>2017-19 | November 2021 | VP Activities           | <p>1.0 That Edge Hill Students' Union should be lobbying Edge Hill University to swap out all single-use plastics, where viable alternatives are available.</p> <p>2.0 Edge Hill Students' Union should lobby franchises to swap out single-use plastic items where alternatives are possible. As franchise agreements restrict Edge Hill Students' Union to only using their products. E.g. Plastic bags &amp; straws in Subway.</p> <p>3.0 Using only environmentally sourced materials within Give It a Go programme.</p> <p>4.0 Edge Hill Students' Union should promote the reduction of single-use plastics among students.</p> <p>5.0 Edge Hill Students' Union will carry out an accessibility assessment when removing packaged/ plastic items.</p> | DB:    |

## Edge Hill Students' Union - Active Policy List

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|              |                                       |                 |  |               |               | <p>6.0 Edge Hill Students' Union should lobby local MPs to reach out at a national level.</p> <p>7.0 Edge Hill Students' Union should consider sustainability when creating NUS Totum partnerships &amp; promote environmental sustainability among all NUS Totum partnerships.</p>   |     |
| SC201811-P04 | <b>Societies, we've got your back</b> | Student Council | Dan Bocharnikov-<br>VP Activities<br>2017-19 | November 2021 | VP Activities | <p>1.0 A combined approach with the university enrolment &amp; degree completion contracts could help prevent "rogue" societies that act as a group within the Students' Union but without official capacity.</p> <p>2.0 Run support sessions for societies constitutions &amp; work with society groups to complete by semester 2, 2019.</p> <p>3.0 All contractual agreements within societies will have to have Edge Hill Students' Union agreement prior.</p> <p>4.0 Edge Hill Students' Union will seek university advice where appropriate. Helping reduce the chance of impacting negatively on contracts linked to University Courses.</p> <p>5.0 Edge Hill Students' Union should review all society funding &amp; support documents to ensure that all information provided is up to date &amp; relevant.</p> <p>6.0 Edge Hill Students' Union should work with students to define an "Active" society &amp; the method of how we</p> | DB: |

## Edge Hill Students' Union - Active Policy List

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|               |   |                 |   |               |              | support/ maintain the most current record.  |     |
| SC201811-P05  | <b>Better Acknowledgement of Formal Commendations for EHSU Elected Officers</b> | Student Council | Max Beaton – Trans and Non-Binary Officer 2018-19 | November 2021 | SU President | 1.0 For Commendations that are passed on official committees, to be recognised and publicised on the official EHSU media outlets – i.e. Facebook, Instagram and/or Twitter  | JB: |
| AMM201812-P01 | <b>Improved Parking Policy</b>  | AMM             | Ben Attwood                                       | December 2021 | SU President | <p>1.0 The university should be petitioned to finally build a new bus shelter for students, or to move the current bus shelter to where the bus stops.</p> <p>2.0 Meetings with the council to negotiate subsidised or free parking within the town centre, to offload parking issues on campus, and to increase the number of students using Edge Link.</p> <p>3.0 Edge Link should, for the first 4-6 weeks of the year, be either more regular, or use a larger bus to compensate for the number of nursing students and teaching students who are not yet on placement.</p> <p>4.0 A reward scheme for carshare participants, such as 5% off in the canteens on campus.</p> <p>5.0 A thorough review on parking practices and policy.</p> |     |
| AMM201812-P02 | <b>Commemorate Remembrance Day</b>  | AMM             | Ben Attwood                                       | December 2021 | SU President | 1.0 Remembrance Day commemorations to be held over a week-long period, encompassing both Armistice Day and Remembrance Sunday every year. Commemorations may include: special society events; the laying of an official EHSU poppy wreath in Coronation Park,   |     |

## Edge Hill Students' Union - Active Policy List

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|               |   |     |  |               |  | Ormskirk; RAG events for nominated veteran charities.   |   |
| AMM201812-P03 | <b>Smoking Support</b>                  | AMM | Joe Bradford – SU President 2018-19            | December 2021 | SU President   | 1.0 To increase the awareness of the health complications of smoking<br>2.0 To offer support for smokers in giving up smoking.<br>3.0 For this to be in place by the end of the year.<br>4.0 I believe we should lobby the university in subsidizing the cost of the, 'quit' smoking support and building/ making use of appropriate areas for smoking.   |   |
| AMM201812-P04 | <b>Sabbatical Officer Roles</b>         | AMM | Luke Myer – VP Academic Representation 2017-19 | N/A           | EHSU Board of Trustees / Edge Hill University Board of Governors | 1.0 To maintain sabbatical remits for welfare issues, union development issues, academic representation, and activities issues.<br>2.0 To rename these roles, in line with a recommendation for a 'flat structure', to President Union Development, President Academic Representation, President Activities, President Welfare.<br>3.0 Any further change to officer roles to be evidence-based, through clear research | Proposal passed by EHSU Board of Trustees in December 2018. Due to the change in titles necessitating changes to EHSU's constitution, approval is required from Edge Hill University's Board of Governors. Proposal is due to be discussed at Board of Governors meeting in March 2019. |
| AMM201812-P05 | <b>The Future of Student Activities</b> | AMM | Dan Bocharnikov – VP Activities 2017-19        | N/A           | EHSU Board of Trustees / Edge Hill University Board of Governors | 1.0 To divide the current Activities sabbatical role into two roles, with remits for: Societies & Sustainability; Sports & Events   | Proposal withdrawn following consultation with Trustees and EHSU staff regarding potential financial implications.  |

## Edge Hill Students' Union - Active Policy List

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|               |  |                 |   |               |              | <p>2.0 To invest in continually and value the importance of all student activities, including societies and sustainability</p> <p>3.0 To review continually and enhance student engagement with activities</p>  |     |
| AMM201812-P06 | <b>Nightline</b>   | AMM             | <p>Molly Houghton – VP Welfare 2018-19</p> <p>Luke Myer – VP Academic Representation 2017-19</p>      | December 2021 | VP Welfare   | <p>1.0 To mandate the VP Welfare to set up a nightline service.</p> <p>2.0 To lobby the university for support in the setting up of this service</p> <p>3.0 Once this service is set up VP Welfare should ensure this group continues to run and develop</p>  | MH: |
| SC20192-P01   | <b>Support the Fight for Marriage Equality in Northern Ireland</b> | Student Council | <p>Luke Myer – VP Academic Representation 2017-19</p> <p>Molly Smallwood – LGBTQ+ Officer 2018-19</p> | February 2022 | VP Welfare   | <p>1.0 To support the Love Equality Coalition campaign for equal marriage in Northern Ireland through an annual fundraiser during LGBTQ+ history month</p> <p>2.0 To support the Love Equality Coalition further by publishing a statement of support as a Union, and working with our elected officers to run an awareness-raising campaign about marriage equality in Northern Ireland</p> <p>3.0 To encourage the student LGBTQ+ society and local LGBTQ+ organisations to do the same</p> |     |
| SC20192-P02   | <b>Improving Edge Link Bus</b>                                     | Student Council | Craig Meichan – Student Council Chair 2018/19   | February 2019 | SU President | <p>1.0 The Elected Officers will investigate this matter and lobby for any possible changes to improve the situation, e.g. heat lamps, expanding/improving the</p>  |     |



## Edge Hill Students' Union - Active Policy List

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|  |  |  |  |  |  | bus shelters or allowing students to wait on the bus |  |
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### Notes:

- As per PCC201803-P02, every policy or campaign the Union runs should begin with a democratic mandate - for either the idea, or the person proposing it.
- As per the Constitution, the Union Executive (also named the Policy & Campaigns Committee) is responsible for the implementation of Policy, along with representation and campaigning work – insofar as these responsibilities have not been delegated to another committee, for instance liberation committees.
- As per the Constitution, policy may also be made by the Student Members at a general meeting or annual members' meeting.
- As per PCC201803-P02, while involvement in campaigns may include any staff, member, or external body, the ultimate responsibility for a campaign lies with the elected officer whose remit it falls under; they must sign-off on the plan, and be held accountable for its delivery & impact.
- The lead staff member on any policy should be an elected officer who may be held to account. Where the delivery of a policy lies with a particular department within the union outside the remit of other officers, the lead officer should be the President.