

# Officer Report | Vice President Academic Representation

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<b>Meeting of:</b>	Student Council
<b>Action:</b>	Approve
<b>Summary:</b>	<i>This paper contains a report of the key events, meetings, media and engagement that I have attended as well as any gifts or conflicts of interest I need to report.</i>
<b>Publication</b>	<i>For publication and circulation to Edge Hill Students' Union members</i>

## Section 1 | Overview

SINCE TAKING OFFICE:

500+ +3%

STUDENT ISSUES  
RESPONDED TO

ACADEMIC  
REPRESENTATION  
SATISFACTION

SINCE LAST REPORT:

72

STUDENT ISSUES  
RESPONDED TO

9

UNIVERSITY  
COMMITTEE  
MEETINGS

1

DEPARTMENTAL  
PERIODIC REVIEW



### KEY PROJECTS 2018-19

1

#### Continuing last year's wins

more representation & support for marginalised groups, successes on timetabling, assessment, and hidden costs

2

#### Giving you a say on Brexit

giving the thousands of students who didn't get a say a chance to vote on the biggest issue affecting our lives

3

#### Empowering your reps

celebrating your reps, & putting your issues on the agenda

4

#### More investment in celebration

developing SLSAs, Rep Awards, and student spotlights

5

#### Rebuilding your union

completing our governance review & launching the new council



EHSU UP ACADEMIC REP



EHSUUPACREP



EDGEHILLSU\_SABBS

LUKE

PROGRESS:



Luke's latest report was approved by the Student Council on 15/11/18.

## Section 2 | Priorities for 2017-18

In this section of the report you will be writing in the progress of each of your projects. Once you've filled in the 'Project' column that can remain the same for the full year in every report and all you need to do is fill in the 'Progress' column before each meeting.

<b>Projects</b> Write here a title or name which most closely describes your project		<b>Progress</b> How has this area of work progressed <b>since the last report</b> (see S3 for full progress log)
<b>General responsibilities</b>	<b>Postgrad experience</b>	Since last report: - Gained a role in the University's Enquiry into the PGT experience. Will be submitting evidence and scrutinizing the University's offer & support for PGT students.
	<b>SLSAs</b>	Since last report: - Nominations opened, and lecture talks begun. 14+ lecture talks. <b>237</b> nominations so far.
	<b>Rep recruitment and training</b>	Since last report: - ACCs have recruited <b>493</b> reps (245 (FAS) / 113 (FoE) / 135 (FoHSC)). New rep training feedback research to be presented to Academic Board 21/11/18.
	<b>National HE policy work</b>	Since last report: - 29/11/18 – Quality Code launch – delivered keynote speech advocating collective student engagement in higher education. - 03/12/18 & 15/01/18 – NUS HE Zone committee – shaped national policy of NUS relating to higher education. - Many issues students face here at Edge Hill are the result of policy initiatives nationally. With the support of Student Council, I will continue to develop our national campaigning, and make sure EHSU's voice is heard within NUS.
<b>Ongoing 2017-18 projects</b>	<b>Timetabling</b>	See s3.
	<b>Liberation representation</b>	Since last report: ✓ 20/11/18 – represented EHSU at Trans Day of Remembrance commemoration in Liverpool. ✓ Progressed trans support guidance campaign – see s3. ✓ Successfully lobbied a £3bn U.S. tech giant to better facilitate trans students – featured in local press 19/12/18. ✓ Submitted policy with MS for tonight's meeting – working with LGBT+ Officer in NUS-USI. ✓ Opposed the defunding of the national Trans Student Campaign – the first of its kind in Europe. I was proud to vote for its creation in 2015 & 2016.
	<b>Governance Review</b>	Since last report: - QSU has been submitted. Review day scheduled for 02/04/19.
	<b>Brexit – A People's Vote</b>	Since last report: - 30/11/18 – Ensured our Women's Officer gained national platform to call for a PV – featuring in the Guardian & Manchester Evening News. - 09/12/18 - People's Vote rally, onstage with DB at the mass cross-party call for a PV ahead of the meaningful vote. - 12/12/18 – Lobbied MPs in Parliament to vote down the Government's deal & call for a people's vote. Met with Stephen Pound MP, Luciana Berger MP, Rupa Huq MP, Chuka Umunna MP. - 12/01/19 – Joined Jonathon Foster (Liverpool Guild) to campaign for a PV - 14/01/19 – Met Jonathon Foster at Liverpool Guild to prepare Liverpool Guild PV campaign - 15/01/19 – Lobbied NW MPs - Rosie Cooper, Bill Esterson, Mark Hendrick, Conor McGinn, Marie Rimmer, Damien Moore to vote down the Government's deal & call for a people's vote. 5/6 opposed the Government's deal; Rimmer & McGinn came out in favour of a PV. - 22/01/19 - Supported National Day of Action at EHSU, showcasing a range of students. - Continued work in Section 5.
	<b>Hidden costs</b>	Since last report: - 07/12/18 & 09/01/19 – led the full review of Allied Health courses, both in Ormskirk and at St James. Made good progress towards securing new student spaces and cutting down placement hours. Reducing hours will materially reduce the significant costs these students accrue in travelling to placement and being unable to work.
	<b>Assessment &amp; feedback</b>	Since last report: - No new progress since Assessment Literacy Project. - However – compared to last year satisfaction with feedback has improved by 2% in speed & 1% in clarity. Satisfaction with assessment is the same.

## Section 3 | Project work plan

In this section of the report you will need to fill this in for the first meeting. Once it is filled in you do not need to continually update it (unless any projects are altered throughout the year). There should be a short project plan for each project you have listed in Section 1.

1	Project Title	Naming the Issue 2 – Trans and Non-Binary Support
Project Objective (s)	<ul style="list-style-type: none"><li>- University to adopt Salford-type 'point of contact' system for data changes; this member of staff should be able to amend information in student databases, email systems, Blackboard, ID cards, and class lists. This process should require no other evidence, legal or otherwise, than a written self-declaration of a student's wish to transition, and a template letter for this should be provided.</li><li>- That this process be clearly signposted and publicised on websites and other supporting materials, in collaboration with the Students' Union and their equivalent resources.</li><li>- University to formally and clearly outline the process by which Trans and Non-Binary alumni may receive updated degree certificates, in accordance with the Equality Act 2010 and the Gender Recognition Act 2004.</li><li>- That the above be formalised and adopted by the University in a wider Gender Reassignment and Trans and Non-Binary Equality Policy, which also encompasses issues of curriculum, access, abuse, harassment or bullying, and facilities.</li></ul>	
Officer stakeholders	Luke Myer (Vice President Academic Representation); Bex Kinley (Trans & Non-Binary Officer) 2017-18 Max Beaton (Trans & Non-Binary Officer) 2018-19	
Budget line	Policy & Campaigns – Campaigns & Projects	
Proposed budget	£20	
Outputs/Activities		Timeline
'Point of contact' system for data changes		<ul style="list-style-type: none"><li>- 06/07/17 - Best practice research completed &amp; 2500-word report produced – aiming for HEFCE-recognised Salford system.</li><li>- 04/07/17 - Exchanged proposals with Arron Pile (Student &amp; Graduate Diversity Officer, Salford).</li><li>- 04/08/17 &amp; 25/07/17 - Initial meetings held with Helen Smallbone (Academic Registry) on and Craig Donaldson (Student Support).</li><li>- 31/07/17 – began lobbying Ellucian through Student Systems Lifecycle Manager Kirsty Akahoho (Academic Registry).</li><li>- 18/10/17 – KA meets Ellucian consultant in person to convey requests. Ellucian advise that 'Preferred Name' is the only option.</li><li>- Met with FM (unicards) 15/11, Academic Registry (database) 04/08, Student Services (support advisor) 24/11, Ceremonies (graduation ceremonies) 11/01/18 – all confirmed changes possible with the exception of data under current database, though this will be reviewed.</li><li>- 16/11/17 – KA formally submits request on our behalf to Ellucian online community.</li><li>- 11/01/18 - Draft paper completed. Ran past different stakeholders.</li><li>- 22/03/18 – Student Services and Academic Registry launch group to investigate strands of work and publish into report.</li><li>- 14/06/18 – met with PD to produce signpost system &amp; feed into group.</li><li>- 25/07/18 – met with Charlotte Everitt (Student Support Officer) to map out practical issues affecting trans students</li><li>- 05/07/18 – met with CE to devise FAQs for AskUs &amp; webpages</li><li>- 01/11/18 – met with CE &amp; KD, as well as MB to finalise content. We will develop a self-declaration template, and the final package will be approved by HR. Next meeting due 22/11.</li><li>- 01/11/18 - Lobbied Ellucian staff directly for Quercus update, and spoke to registrars in U.S. institutions about their campaigns to facilitate gender recognition.</li></ul>

	<ul style="list-style-type: none"> <li>- 06/11/18 – confirmation received from Ellucian that they have upgraded Quercus to support a gender reference data table in version 8.16.</li> <li>- 06/11/18 – raised upgrade with KA – she advised on rough timeline for EHU systems upgrade – test run pre-Christmas.</li> <li>- 19/12/18 – featured in local press inc. Channel 7 about the campaign.</li> <li>- <b>awaiting webpage adoption &amp; software upgrade</b></li> </ul>
Other supporting activity	<ul style="list-style-type: none"> <li>- 09/07/18 - requested use of gender-neutral language in Board of Governors papers.</li> <li>- 01/10/18 &amp; 14/10/18 - Promoted GRA reform</li> <li>- Supported JB in developing elections; planned &amp; delivered committee training day (31/10/18)</li> <li>- 20/11/18 – represented EHSU at Trans Day of Remembrance commemoration in Liverpool.</li> <li>- Opposed the defunding of the national Trans Student Campaign – the first of its kind in Europe. I was proud to vote for its creation in 2015 &amp; 2016.</li> </ul>

## Outcomes/ Impact

### What success looks like and when and how we will evaluate it

<ul style="list-style-type: none"> <li>- University to agree to adopt a 'point of contact' system for data changes; this member of staff should be able to provide support, amend information. This process should require no other evidence, legal or otherwise, than a written self-declaration of a student's wish to transition, and a template letter for this should be provided. An agreement must be made for the process to be clearly signposted and publicised on websites and other supporting materials, in collaboration with the Students' Union and their equivalent resources.</li> </ul>
<ul style="list-style-type: none"> <li>- <del>University to agree to formally and clearly outline the process by which Trans and Non Binary alumni may receive updated degree certificates, in accordance with the Equality Act 2010 and the Gender Recognition Act 2004.</del></li> <li>- <b>(DONE - ACADEMIC REGULATIONS UPDATED)</b></li> </ul>
<ul style="list-style-type: none"> <li>- University database system to support datafield amendments of names and genders – for use in email systems, Blackboard, ID cards, and class lists.</li> </ul>

<b>2</b>	<b>Project Title</b>	<b>People's Vote</b>
<b>Project Objective (s)</b>		Work with other SUs to support the work of For our Futures Sake (FFS). Campaign for a people's vote on Brexit.
<b>Officer stakeholders</b>		Luke Myer (Vice President Academic Representation)
<b>Budget line</b>		Policy & Campaigns – Campaigns & Projects
<b>Proposed budget</b>		TBC
<b>Outputs/Activities</b>		<b>Timeline</b>
NUS National Conference		<ul style="list-style-type: none"> <li>- Ran FTO re-election campaign to ensure Brexit is HE zone priority</li> <li>- Pushed through national policy adopting a people's vote stance</li> <li>- Launched FFS</li> </ul>
Labour Party Annual Conference		<ul style="list-style-type: none"> <li>- Lobbied local CLPs and Labour councillors to support policy</li> <li>- Campaigned at Conference</li> <li>- Presented arguments to BBC, ITV, Sky News, and others</li> <li>- Successfully saw policy adopted supporting a people's vote stance</li> </ul>
People's Vote March for the Future		<ul style="list-style-type: none"> <li>- Launched EHSU March for the Future event</li> <li>- Secured refunded transport - free for all students, at no cost to EHSU</li> <li>- Produced promotional content, as well as flyered &amp; postered</li> <li>- Secured free overspill transport if event is oversubscribed</li> <li>- Utilized staff contacts to promote event more widely</li> <li>- 20/10/18 – took a delegation of 30 to the March – the largest EHSU demo contingent since the 2010 tuition fee protests. Alongside other SUs, students led one of the largest demonstrations in British history – attended by 700,000 people.</li> </ul>
Other activities TBC		<ul style="list-style-type: none"> <li>- Met Rosie Cooper MP to lobby – she is lowkey onboard (17/04/18)</li> <li>- Convinced VC to reschedule all timetabled activity on referendum day in the event of a people's vote (21/08/18)</li> <li>- Launched local campaign group; almost 60 signups at Welcome Fair (19/09/18)</li> <li>- Launched WriteThisWrong campaign to lobby MPs.</li> <li>- 30/11/18 – Ensured our Women's Officer gained national platform to call for a PV – featuring in the Guardian &amp; Manchester Evening News.</li> <li>- 09/12/18 - People's Vote rally, onstage with DB at the mass cross-party call for a PV ahead of the meaningful vote.</li> <li>- 12/12/18 – Lobbied MPs in Parliament to vote down the Government's deal &amp; call for a people's vote. Met with Stephen Pound MP, Luciana Berger MP, Rupa Huq MP, Chuka Umunna MP.</li> <li>- 12/01/19 &amp; 14/01/19 – Joined Jonathon Foster (Liverpool Guild) to campaign for a PV.</li> <li>- 15/01/19 – Lobbied NW MPs - Rosie Cooper, Bill Esterson, Mark Hendrick, Conor McGinn, Marie Rimmer, Damien Moore to vote down the Government's deal &amp; call for a people's vote. 5/6 opposed the Government's deal; <b>Rimmer &amp; McGinn came out in favour of a PV.</b></li> <li>- 22/01/19 - Supported National Day of Action at EHSU, showcasing a range of students.</li> <li>- <i>Other activities will emerge as rapidly-changing political context becomes more clear.</i></li> <li>- <i>Other work in S5.</i></li> </ul>
<b>Outcomes/ Impact</b>		
<b>What success looks like and when and how we will evaluate it</b>		
<ul style="list-style-type: none"> <li>- Student engagement in campaign (tracked)</li> <li>- In the event of national success, higher student voting turnout than 2016 referendum.</li> </ul>		

3	Project Title	Timetabling
Project Objective (s)		<ul style="list-style-type: none"><li>✓ Conduct or contribute to research into timetabling issues and/or improvements</li><li>✓ Lobby the University to keep Wednesday afternoons free from timetabled academic activity to promote student experience, activities, and welfare.</li></ul>
Officer stakeholders		Luke Myer (Vice President Academic Representation); Dan Bocharnikov (Vice President Activities)
Budget line		Policy & Campaigns – Campaigns & Projects
Proposed budget		£0.00
Outputs/Activities		Timeline
Timetabling research & resolutions		<ul style="list-style-type: none"><li>- 04/08/17 - Meeting held with Helen Smallbone (Academic Registry); discussed the ongoing work resulting from the Student Journey Program timetabling project from February-November 2016.<ul style="list-style-type: none"><li>- The review involved focus groups &amp; workshops with students, Student Journals, and NSS comments.</li><li>- Recommendations 1-5 to better publicize and standardize timetables through CELCAT, GO and BlackBoard were welcome.</li><li>- Recommendation 7 – staff resources – appointments made mid-September.</li><li>- Recommendations 8-10 to pilot new timetabling features and systems were welcome.</li><li>- Recommendation 11 – further investigate Seminar Allocations, which is a late-stage process; related to Recommendation 3, but would result in automatic seminar allocation – welcome, addressing manifesto pledge 3.</li><li>- Recommendation 13 involves the development of a Timetable Conventions Policy; I will be involved with this to continue pushing for KWAF.</li></ul></li><li>- Many of the recommendations of the project were welcome, and I am satisfied that the majority of timetabling issues will be resolved.</li></ul>
KWAF		<ul style="list-style-type: none"><li>- 04/08/17 – made specific recommendations around KWAF implementation.</li><li>- 14/08/17 - met with Liam Owens (Student Recruitment &amp; Administration) for secured a role in TCP development.</li><li>- 24/11/17 – TCP meeting. All proposals for TCP added to draft policy.</li><li>- 26/03/18 - Directorate approved – implementation for September 2018</li><li>✓ 09/05/18 - SESC ratifies formally</li><li>- <b>all policy requirements &amp; manifesto pledges complete.</b></li></ul>
Implementation		<ul style="list-style-type: none"><li>- Developed EHSU Sports Therapy Survey 2018</li><li>- Raised Timetabling Conventions Policy at AQEC 10/10/18</li></ul>
Outcomes/ Impact		
What success looks like and when and how we will evaluate it		
<ul style="list-style-type: none"><li>✓ Timetabling research report produced; any major issues arising resolved</li><li>✓ University KWAF agreement</li></ul>		

<b>4</b>	<b>Project Title</b>	<b>Loving Liberation</b>
<b>Project Objective (s)</b>		<ul style="list-style-type: none"> <li>✓ To implement fully elected autonomous campaign committees for liberation groups, to work on campaigns, and hold officers to account.</li> <li>✓ To work with these campaign committees and officers to launch a 'Liberation in Learning' campaign for diverse and representative curricula</li> </ul>
<b>Officer stakeholders</b>		Luke Myer (Vice President Academic Representation); Rosie McKenna (Vice President Welfare); Molly Smallwood, Womens' Officer; Molly Houghton, LGBT+ Officer; Kathryn Pidcock, Disabled Students' Officer; Yotam Berant, BME Officer Bex Kinley, Trans & Non-Binary Officer
<b>Budget line</b>		Policy & Campaigns – Campaigns & Projects
<b>Proposed budget</b>		[await report - £0 before year end]
<b>Outputs/Activities</b>		<b>Timeline</b>
Liberation committees		<ul style="list-style-type: none"> <li>✓ Passed policy at AGM 02/02/17 (as student).</li> <li>✓ Discussed policy implementation with MG 03/03/2017 (as student/ student trustee)</li> <li>✓ Took office; raised with SMT in first meeting 19/07/17. Resolved to discuss terms of reference with David Jones (SU) upon his start.</li> <li>✓ Produced terms of reference with RM 28/07/17; provided to DJ 01/08/17</li> <li>✓ DJ feedback received 29/08/17; finalized terms of reference 31/08.</li> <li>✓ Met with Bill Johnson (International Office) on 15/08/17 to discuss Sections Committee proposal; produced Amendments Proposal with Liberation Committee Terms of Reference and other changes, for Committee approval 11/09/17.</li> <li>✓ Discussed at Policy &amp; Campaigns committee 11/09/17, ensuring PTOs are aware of responsibilities</li> <li>✓ 2017/18: Elections held 10/10-13/10, and co-option run from 16/10-01/10.</li> <li>✓ Meetings of committees were inconsistent in 2017/18, and this hampered campaign delivery. Amended guidance for 2018/19, with P&amp;C team &amp; VP Welfare to support groups in organising meetings, and I will run a training session.</li> <li>✓ 2018/19: Elected reps for liberation committees (22-26/10/18) – others to be co-opted. Really positive turnout for LGBT+ Committee, which will now work closely with the existing student society to plan LGBT+ History Month with officers.</li> <li>✓ Ran a training session on 31/10/18 for some reps, including those from the LGBT+ committee. Included national representation from NUS LGBT+ campaign to share good practice on other SUs' campaign groups. Committees should meet to feed back to the next student council.</li> <li>✓ Invited to national launch of LGBT+ History Month – offered places to LGBTQ+ &amp; Trans &amp; Non-binary officer.</li> <li>- Constitutional amendments tabled at Board 30/10/17. Continuing to push for role of LCs in new student voice structure.</li> </ul>
Liberation in Learning		<ul style="list-style-type: none"> <li>✓ Requested chairs of autonomous committees pose 'curricula' item to first meetings. <b>Awaiting feedback from committees.</b></li> <li>✓ 16/01/19 – discussed issue of diverse curricula at Learning &amp; Teaching Committee. University agreed to strengthen its policy around ensuring curricula &amp; resources are "attuned to cultural diversity".</li> </ul>
<b>Outcomes/ Impact</b>		
<b>What success looks like and when and how we will evaluate it</b>		
<ul style="list-style-type: none"> <li>✓ For the Union to implement fully-elected autonomous campaign committees for liberation groups, to work on campaigns, and hold officers to account – in line with terms of reference, and enshrined within the organization's Constitution and organizational overview.</li> <li>- For the Union to launch a 'Liberation in Learning' campaign for diverse and representative curricula, rooted in a clear evidence base in derived from a report outlining best practice and contributions from all autonomous liberation committees</li> </ul>		



5	Project Title	Celebrating Success
Project Objective (s)		To increase profile and turnout of SLSAs. To increase opportunities to celebrate student academic activity.
Officer stakeholders		Luke Myer (Vice President Academic Representation);
Budget line		Policy & Campaigns – Campaigns & Projects
Outputs/Activities		Timeline
Increased profile of SLSAs		<ul style="list-style-type: none"><li>- 18/04/17 - Initial meeting held with RA on future proposals; discussed widening nomination period &amp; presenting results at awards evening.</li><li>- 31/05/17 - Initial meeting held with Mark Schofield (CLT); discussed possibility of BlackBoard marketing.</li><li>- 07/09/17 - Initial planning meeting held with David Jones (SU). Resolved to meet with MS for a more detailed meeting &amp; plan with Lizzie Orr (SU) for marketing. Potential for an awards evening depending on budgetary constraints – float with MS.</li><li>- 15/09/17 - Met with MS.</li><li>- 20/10/17 - New artwork received</li><li>- 01/11/17 - Planning meeting held</li><li>- 13/11/17 - Nominations opened.</li><li>- 19/04/18 - Awards Ceremony approved –.</li><li>- 23/03/18 - Nominations closed - total of 455, a 276% increase.</li><li>- 23/03/18 - Longlisting complete.</li><li>- 13/04/18 - Nominees invited &amp; shortlisting complete.</li><li>- 19/04/18 – First ever awards evening held; well-attended with positive feedback.</li><li>- 14/05/18 - Met with University Honorary Awards Committee to identify ceremonies for SLSA winners to be presented prizes.</li><li>- 30/10/18 – Informed new EHSU comms co-ordinator of SLSA process and resources.</li><li>- 31/10/18 – draft SLSA timeline received. Nominations due to open in w/c 26/11/18.</li><li>- 26/11/18 Nominations opened, and lecture talks begun.</li><li>- 29/01/19 - 14+ lecture talks &amp; <b>237 nominations</b> so far.</li><li>- 22/02/19 – noms due to close. 3.7 noms per day at the moment, which projects us to hit 326 – <b>a reduction of 28% on last year, but +95% on 2016/17</b>. 8 more talks plus a comms campaign scheduled to ramp up nominations.</li></ul>
General SLSA responsibilities		<ul style="list-style-type: none"><li>- 03/06/17 - Presented thematic analysis of 16/17 SLSA results at SOLSTICE Learning and Teaching Conference</li><li>- 17/07/17 - Presented SLSAs to recipients throughout graduation week.</li><li>- 17/01/18 - Abstract submitted to CLT for the University's 2018 Solstice Teaching &amp; Learning conference.</li><li>- 16/02/18 – Abstract accepted.</li><li>- 02/05/18 - Met with DJ to plan data analysis over 4 weeks, for presentation at Solstice on 7-8 June.</li><li>- 09/05/18 – high-level analysis complete.</li><li>- 07/06/18 – Presented thematic analysis of 17/18 SLSA results at SOLSTICE Learning and Teaching Conference.</li><li>- 16/08/18 - Presented SLSAs to recipients throughout graduation week.</li></ul>
Other Celebrating Success events		<ul style="list-style-type: none"><li>- 05/12/17 – Rep Social</li><li>- 26/04/18 – Rep Awards</li><li>- 25/09/18 - Developed &amp; hosted the first spotlight, which received 925 views.</li><li>- 10/10/18 – Rep FB group launched.</li><li>- Development ongoing for monthly future spotlights, and Rep Social planned for 28/11/18. Will speak about EHU student engagement in quality at national ARC Conference in November.</li></ul>
Outcomes/ Impact		
What success looks like and when and how we will evaluate it		
<div>— Turnout of SLSA nominations increased from 121 in 16/17. <b>(COMPLETE - 455, a 276% increase)</b></div> <ul style="list-style-type: none"><li>- Turnout of SLSA nominations increased from 455 in 17/18.</li><li>- Satisfaction with academic representation increased from record-breaking <b>4.87% above</b> the sector average in 17/18.</li></ul>		



## Section 4 | Key events, meetings, Students' Union and media engagement

In this section of the report you will need to update this before each meeting. There's no need to record every single meeting you have in your diary but put in here all the key meetings or events you may have had with students, union staff, university staff, external agencies, NUS or other SU's. Keep it short and focus on what the outcomes or impact was as a result of the meeting.

Event, Meeting or Media <i>Write here the name of meeting, event, visit or media organisation</i>	Dates	Outcomes / Impact <i>What was the key outcome or impact of this engagement?</i>
Helen Smallbone (Academic Registry)	04/08/17	<ul style="list-style-type: none"> <li>- Clarity on Student Journey Project &amp; recommendations</li> <li>- Resolution for HS to contact external data company Ellucian re: Trans &amp; Non-binary students' data changes &amp; feed back</li> <li>- Resolution to ensure procedure for malpractice panels is improved &amp; followed</li> <li>- LM to contact Iona Hosburgh (Student Services), Fay Sherrington (Student Services), &amp; Liam Owens (Student Recruitment &amp; Administration).</li> </ul>
National Union of Students – Lead & Change	01-03 /08/17	<ul style="list-style-type: none"> <li>- Networking &amp; best practice sharing nationally</li> </ul>
Emily Thornberry (Shadow Foreign Secretary)	04/11/17	<ul style="list-style-type: none"> <li>- Brief discussion on international students and Brexit</li> </ul>
Merseyside Students' Unions Network	06/10/17	<ul style="list-style-type: none"> <li>- Networking &amp; best practice sharing amongst partner organisations in Merseyside, Lancashire and Cheshire.</li> </ul>
National Union of Students – Zones Conference 2017	23-24 /10/17	<ul style="list-style-type: none"> <li>- Networking &amp; best practice sharing nationally</li> </ul>
Lynda Brady (Pro Vice-Chancellor (Student Experience) & University Secretary)	14/11/17	<ul style="list-style-type: none"> <li>- Funding for Celebrating Success events; support for various campaigns</li> </ul>
National Union of Students - Consultation Workshops (Salford SU)	16/11/17	<ul style="list-style-type: none"> <li>- Input into NUS' Quality Code and Office for Students' Consultations, and insight into other Unions' views and responses</li> </ul>
Policy gathering (Staffs SU)	03/02/18	<ul style="list-style-type: none"> <li>- Networking &amp; devising national policy priorities for submission to NUSNC18.</li> </ul>
Amatey Doku (VP HE, NUS)	08/11/18	<ul style="list-style-type: none"> <li>- Insight into eliminate hidden costs from courses, and submitted proposals to VPHE Brexit strategy to ensure Edge Hill students are protected.</li> </ul>
NUS National Conference 2018	27-29 /03/18	<ul style="list-style-type: none"> <li>- Represented Edge Hill students on a national level in organizing for voting on national policy &amp; FTO elections.</li> <li>- One of our policies, on student suicide, was passed by delegates.</li> </ul>
NUCCAT Student Quality Session (NUCCAT/Leeds Beckett University)	19/04/18	<ul style="list-style-type: none"> <li>- Attended with staff from EHU Quality Dept to hear examples from institutions of student involvement in quality</li> <li>- Devised some clearly beneficial concepts to include in Representation Policy, as well as apply to our responses on the final Quality Code guidance.</li> </ul>

QAA Annual Conference	24-25/04/18	<ul style="list-style-type: none"> <li>- Heard from quality experts nationally and internationally, particularly with regards to innovative methods of student engagement in quality</li> <li>- Devised some clearly beneficial concepts to include in Representation Policy and consider implementing further afield, as well as apply to responses on the Quality Code.</li> </ul>
Catalyst site visit	26/04/18	<ul style="list-style-type: none"> <li>- Saw progress on developments, including innovative study spaces, gender-neutral toilets, and a Suffragette Garden for outdoor study.</li> </ul>
Hannah Sketchley (Policy Officer, NUS)	02/05/18	<ul style="list-style-type: none"> <li>- Web session to discuss subject-level TEF consultation, inputted Edge Hill perspectives into NUS's national response, and gained additional insights for our own</li> </ul>
QAA Quality Code Advice and Guidance Workshop	11/05/18	<ul style="list-style-type: none"> <li>- Explored the structure and vision for the final Code, further to our submission to the draft Code consultation in December.</li> <li>- Actively shaped the advice and guidance to universities that will underpin the Code's Expectations and Practices – ensuring the student voice is continually reinforced in quality compliance &amp; enhancement, both at Edge Hill and further afield.</li> </ul>
Honorary Awards Committee	14/05/18	<ul style="list-style-type: none"> <li>- Ensured SLSA winners were allocated awards ceremonies</li> <li>- Appointed a new Chancellor</li> </ul>
Board of Governors	14/05/18	<ul style="list-style-type: none"> <li>- Observed the University BoG as incoming Student Governor</li> </ul>
Manchester SUs - Commemorative event	22/05/18	<ul style="list-style-type: none"> <li>- Met with officers from Manchester SUs (Kobby Ofori – USSU; Riddi Visu &amp; Kitty Bartlett – MSU; Luca Raimo – MMU Union) to collectively mark a year since the Manchester attack</li> </ul>
Queen's University Belfast Students' Union	01/06/18	<ul style="list-style-type: none"> <li>- Met with officers at QUBSU and discussed their new student partnership agreement, building development, and autonomy bid. Direct comparison to be drawn with EHSU development proposals.</li> </ul>
QAA – ACDAP committee member interview	04/06/18	<ul style="list-style-type: none"> <li>- Applied for position on the UK Advisory Committee on Degree Awarding Powers</li> </ul>
Edge Hill CLT - SOLSTICE Teaching & Learning Conference	08/06/18	<ul style="list-style-type: none"> <li>- Presented findings of SLSA analysis 2018/19</li> </ul>
National Union of Students – APPG briefing	10/06/18	<ul style="list-style-type: none"> <li>- Briefing session on APPG</li> </ul>
Houses of Parliament – APPG on Students	11/06/18	<ul style="list-style-type: none"> <li>- Represented the interests of trainee teachers, nurses and paramedics in Parliament to the All-Party Parliamentary Group on Students. Philip Augar (Chair, Post-18 Education Review Panel) was in attendance &amp; heard views on hidden costs raised.</li> </ul>
Falmouth & Exeter Union visit	18/06/18	<ul style="list-style-type: none"> <li>- Met with Sarah Redman (President Student Experience elect) &amp; discussed officer structure &amp; Student Publication Association. Valuable insight to feed back at AMM.</li> </ul>
Exeter Guild visit	19/06/18	<ul style="list-style-type: none"> <li>- Met with Shraddha Chaudhary (Guild President) to discuss accountability processes.</li> </ul>

2018-19		
Board of Governors	09/07/18	<ul style="list-style-type: none"> <li>- Raised issue of student VFM viewpoint. Challenged a number of issues presented by VC, notably staff cuts and programme closures. Also requested use of gender-neutral language.</li> </ul>
National Union of Students – Lead & Change – Leeds	31/07/18 – 02/08/18	<ul style="list-style-type: none"> <li>- Networking &amp; best practice sharing nationally. Made several strong contacts which will follow up over the year to develop work at EHSU. Enormously valuable for new officers (see Joe &amp; Molly's reports) &amp; should continue as part of induction.</li> </ul>
Teesside SU visit	07/08/18	<ul style="list-style-type: none"> <li>- Technically on leave, but was around anyway - networked with officers. Good insights for JB's work on spaces.</li> </ul>
National Union of Students – Board induction	08/08/18-09/08/18	<ul style="list-style-type: none"> <li>- Along with DB, inducted into Board process &amp; oversight of NUS. Interesting view of data &amp; research behind the national union, and invaluable race &amp; oppression equity training.</li> </ul>
John Cater (Vice Chancellor)	21/08/18	<ul style="list-style-type: none"> <li>- Discussed HE policy, missing student, FoE Stonewall training, and Brexit.</li> <li>- JC agreed to reschedule all timetabled activity on referendum day in the event of a people's vote</li> </ul>
Ellie Russell (Student Engagement & Partnership Manager, NUS) & Steph Kirkham (Development Consultant, SPARQS)	28/08/18	<ul style="list-style-type: none"> <li>- Discussion on protecting the collective student voice in ongoing Quality Code Guidance development</li> </ul>
Greenwich SU visit	06/09/18	<ul style="list-style-type: none"> <li>- In London anyway for ACDAP meeting. Networked with officers. Good insight for JB's work on spaces.</li> </ul>
UK Quality Code - Final Edit Meeting - Student Engagement (QAA, Gloucester)	13/09/18	<ul style="list-style-type: none"> <li>- Protected the values of collective student voice &amp; partnership working. Full document due for launch Oct 29<sup>th</sup>.</li> </ul>
Labour Party Annual Conference	24-28/09/18	<ul style="list-style-type: none"> <li>- Successfully lobbied delegates to vote for composited policy motion adopting people's vote stance.</li> <li>- Media engagements included BBC, ITV, Sky News, &amp; the One Show.</li> </ul>
Nicky Morgan MP	04/10/18	<ul style="list-style-type: none"> <li>- Questioned prominent Conservative backbencher Nicky Morgan MP on Brexit.</li> </ul>
Merseyside Students' Union Network	05/10/18	<ul style="list-style-type: none"> <li>- Questioned Minister for Universities Sam Gyimah on Brexit.</li> <li>- Hosted Network, discussing range of issues affecting local students – follow-up necessary.</li> </ul>
NUS Quality Advisory Group	09/10/18	<ul style="list-style-type: none"> <li>- Oversaw progress of the national students' unions quality mark, and reviewed research comparing strategic objectives of SUs.</li> </ul>
QAA Quality Matters Summit (Manchester)	17/10/18	<ul style="list-style-type: none"> <li>- Inputted into national discussions about student engagement, using our practice here – but also learning good practice from elsewhere.</li> <li>- Valuable sessions on inclusivity and TEF.</li> <li>- Keynote from our PVC Student Experience – useful to hear her perspectives on the role of SUs (lobbying power).</li> </ul>
NUS Zones Conference 2018	24-25 /10/18	<ul style="list-style-type: none"> <li>- Networking &amp; best practice sharing nationally; developed HE policy affecting EHU students on the national stage.</li> <li>- Ran to represent EHU students within NUS' HE Zone committee.</li> </ul>

Liverpool Hope SU visit	26/10/18	- In Molly's absence, represented EHSU in Hope's development of a joint Nightline project. If approved, the joint project may have a huge positive impact on mental health provision for EHU students.
Dr Lynnette Turner (Pro Vice-Chancellor and Dean of Education)	30/10/18	- Discussed ongoing placement concerns of a number of teacher trainees. Advised that we were treating issues extremely seriously. Survey of trainees with issues currently open for responses.
Eden Ladley (NUS LGBT+ Officer - Womens' Place)	31/10/18	- Eden joined us for training for new EHSU LGBT+ committee reps. We met afterwards to discuss national policy and campaigns affecting LGBT+ students at EHU, and governance issues within EHSU.
Student Strategic Advisory Committee (Gloucester)	07/11/18	- Influenced priorities for QAA in the next year. Gained a role shaping Student Minds' Mental Health Charter.
Academic Registrars Council Annual Conference, Glasgow	13/11/18	- Delivered panel talk about representation system and values underpinning student engagement in England. Represented students across English and Welsh HE.
National LGBT+ History Month Launch, British Library, London	14/11/18	- Invited back following last year's successful event in Liverpool. Offered to MS & MB but unavailable. Represented LGBT+ students at EHU, met & heard from several queer leaders, and learned the priorities for the forthcoming HM.
Student Council	16/11/18	- First meeting of the democratic executive body of the union. Engaged in policy debates, held officers to account, & reported to students.
NUS policy meeting, London	17/11/18	- Shaped potential policy of our national union relating to higher education and wider issues affecting students.
Trans Day of Remembrance commemoration event, Liverpool	20/11/18	- Joined organisations and representatives in Liverpool in a moving ceremony to commemorate those trans people lost to transphobic violence in the last year. Reiterated our sector-leading commitment to supporting trans students.
EHU Board of Governors	26/11/18	- Discussed the high-level priorities and strategies of the university. Challenged a number of issues.
Rep social	27/11/18	- Networked with reps & discussed issues students are facing. Positive panel discussion between students and key staff in faculties.
QAA Quality Code Launch, London	29/11/18	- Delivered keynote speech advocating collective student engagement in higher education.
Rankin photoshoot, London	30/11/18	- Ensured our Women's Officer gained national platform to call for a PV – featuring in the Guardian & Manchester Evening News.
NUS HE Zone Committee	03/12/18	- Shaped policy of our national union relating to higher education.
Staffs SU visit	05/12/18	- Met Steph Cairncross (VP) – discussed distance learning and satellite campuses. Good feedback to inform review of St James.
Periodic Review – Allied Health Professions	07/12/18	- Led the full review of Allied Health courses, both in Ormskirk and at St James. Made good progress towards securing new student spaces and cutting down placement hours. Reducing hours will materially reduce the significant costs these students accrue in travelling to placement and being unable to work. Follow-up event at St James', Manchester, on 09/01/19.

NUS policy day, London	08/12/18	- Shaped potential policy of our national union relating to higher education and wider issues affecting students.
People's Vote rally, London	09/12/18	- Onstage with DB at the mass cross-party call for a PV ahead of the meaningful vote.
People's Vote lobby, Parliament, London	12/12/18	- Lobbied MPs in Parliament to vote down the Government's deal & call for a people's vote. Met with Stephen Pound MP, Luciana Berger MP, Rupa Huq MP, Chuka Umunna MP.
Channel 7 / That's Lancashire interview, EHU	19/12/18	- Discussed our successful campaign to lobby Ellucian over trans support.
MMU SU meeting, Manchester	09/01/19	- Met with Amie Atkinson (President), Andy Harmon (Wellbeing), and Lucy Follon (Education) for a lengthy discussion around a range of issues. Reiterated our commitment to Manchester students' experiences, and requested the team keep their staff informed about our students who may access their services.
People's Vote campaigning, Liverpool	12/01/19	- Joined Jonathon Foster (Liverpool Guild) to campaign for a PV
Postgraduate Taught Student Experience Developmental Enquiry - First Panel Meeting	14/01/19	- Gained a role in the University's Enquiry into the PGT experience. Will be submitting evidence and scrutinizing the University's offer & support for PGT students.
Liverpool Guild PV meeting, Liverpool	14/01/19	- Met JF at Liverpool Guild to prepare Liverpool Guild PV campaign.
MP meetings	15/01/19	- Lobbied NW MPs - Rosie Cooper, Bill Esterson, Mark Hendrick, Conor McGinn, Marie Rimmer, Damien Moore to vote down the Government's deal & call for a people's vote. 5/6 opposed the Government's deal; <b>Rimmer &amp; McGinn came out in favour of a PV.</b>
NUS HE Zone Committee	15/01/19	- Shaped policy of our national union relating to higher education.
People's Vote Day of Action, EHU	22/01/19	- Supported National Day of Action at EHSU, showcasing a range of students.
Holocaust Memorial Day event, Liverpool Central Library, Liverpool	24/01/19	- Privileged to represent students at Liverpool's moving event to mark Holocaust Memorial Day. Heard many powerful stories from local politicians, community leaders & Liverpool's Metro Mayor. Reiterated our commitment against fascism and to stand up for Jewish students.
Board of Governors Strategy Day	28/01/19	- Worked with other Governors including JB to prepare the strategy for EHU over the course of the coming decade. Discussed major concerns affecting HE, including Brexit and funding. Pushed the university to maintain ethical values rather than grow or develop for the sake of it.
WonkHE podcast	31/01/19	- TBC
UCU meeting	31/01/19	- TBC

## Section 5 | Declaration of gifts, hospitality and interests

In this section of the report need to update this before each meeting. If you receive any gifts as a result of you doing something in your capacity as an elected officer of EHSU you need to report it. You also need to declare any conflicts of interest you may have as a result of your affiliation with other organisations/individuals.

Declaration	Further comment
LGBT History Month - LGBT History Month 2018 National Launch (Museum of Liverpool, 08/11/17)	Free entry & complimentary drinks. PCC approved 07/12/18.
Scary Evil Events Ltd - Ghoulies Haunted House, Liverpool opening night party (Ghoulies Haunted House, 23/11/17)	Free entry & complimentary drink. PCC approved 07/12/18.
The Co-operative Group - Co-Op Food Ormskirk store opening night party (Ormskirk, 29/11/17)	Free entry & complimentary drinks; one free bottle opener. PCC approved 07/12/18.
LGBT History Month - LGBT History Month 2019 National Launch (British Library, London, 14/11/18)	Free entry & complimentary drinks. Complimentary wine.
QAA Quality Code Launch (London Art House, London, 29/11/18)	Complimentary drinks & food.
Stephen Pound MP (Parliament, London, 12/12/18)	Drink & meal c/o Stephen Pound MP. No conflicts.
MMU SU meeting (Manchester, 09/01/19)	Drink c/o Andy Harmon.
Liverpool Guild meeting (Liverpool, 14/01/19)	Drink c/o Jono Foster.

For Our Future's Sake - anti-Brexit student pressure group - digital content production jobs	Part-time role, following passing of PCC201804-P01. PCC approved 13/04/18. Ended appointment 01/01/19.
QAA - UK Advisory Committee on Degree Awarding Powers - member	Part-time role, conflicts declared internally. PCC approved 20/06/18.
NUS - Students' Union Quality Advisory group - member	Part-time role, only potential conflict is that EHSU is undergoing QSU in 2018/19. PCC approved 20/06/18.
Tortoise open news network - founding member	Part-time role - never attend meetings when coinciding with important EHSU events. Student Council approved 15/11/18.