**Edge Hill Students’ Union Society Grant Application Information**

Following the introduction of society grants in October 2021, Edge Hill Students’ Union is delighted to confirm that the grants will remain in place for the next academic year.

Societies will be able to apply for our **Society Development Grant**, worth up to £500 and may also be eligible for our **50 Members Grant.**

**Society Development Grant**

**Who is it for?**

All fully affiliated Edge Hill Students’ Union societies can apply for a society development grant. Each society can apply for **up to £500** throughout the year. The Students’ Union calendar year runs from August – July.

**What is it for?**

Societies can apply for a Society Development Grant of up to £500 at any point during the year. Applications should focus on **how the additional funds will help society members thrive and develop**, and further, how the funds will help students get the most out of society activities or services. The grant can be applied for in one lump sum, or in small sums throughout the year.

**Criteria**

* A society must be able to demonstrate how the grant will **develop** their society and its members. Successful applications will clearly articulate the difference that the grant will make. The application should demonstrate how the money will help develop the society and its members, in addition to a society’s regular activity.
* Applications should include a visible breakdown of what the money will be spent on if awarded.
* Food, drink and socialising, should not generally form a key part of the bid.
* Applications with a focus on quick-usage materials (ie. materials that will need replenishing on a regular occurrence), are unlikely to be approved.
* Where physical items are to be bought, these will belong to the Society as a whole and therefore the SU rather than any individual members. There should be a demonstrable plan in place in terms of care and storage of the items, fair use between all members, and transfer back to the SU upon committee closure so that they can be held for adoption with the society in the future.
* As the Students’ Union is a registered charity, we are unable to award any grants where the aim is to donate the grant money directly to charity.
* If a society is awarded a grant, they will be expected to share some feedback with the Students’ Union about the difference it has made. This might take the form of a blog, questionnaire, or requests to be used in social media content.

**Next Steps**

Society committees interested in submitting a grant application should think, in practical terms, about how they would use the grant money to improve the society for their members.

Once a society committee is confident that they have a strong case for a grant application, they should complete this form: <https://forms.gle/c9DJXkFbKdtRuwuAA>

Edge Hill Students’ Union will consider applications on a weekly basis. Applications will be reviewed against the above criteria by a panel which will include the Elected Officer team.

Feedback will be given to unsuccessful applicants to support them with future application attempts.

**50 Members Grant**

In addition to the Society Development Grant, each society that reaches 50 members registered through their page on the Edge Hill Students’ Union website **will automatically be granted £100.**

**You do not need to apply for this grant.** Society membership numbers are monitored monthly and are based on the Students’ Union website sign up data.

Edge Hill Students’ Union will reach out to any societies that have reached the 50 members threshold, informing them that they have received these funds and how to access them.

**Please note, all grants are subject to availability.**